



BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

To Councillors: Mrs S Bird, Mr S Breese, Mrs J Butler, Mr D Dobson, Mr N Cox, Mr S Reading, Mr P Davidson, Mr M Bridgman and Mrs D Freeman

You are hereby summoned to the Parish Council meeting taking place at Bledlow Village Hall on Monday 8th January 2024 starting at 7.30pm

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask a question on relevant matters on the following agenda.

The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

113.	To receive apologies for absence
114.	To receive any declarations of interests and dispensation requests
115.	To approve the minutes of the Parish Council meeting held on Monday 11 th December 2023
116.	To receive an update from Buckinghamshire Councillors, responses to outstanding actions and to receive questions from Parish Councillors <ul style="list-style-type: none">• Bledlow Ridge Household Recycling Centre, Wigans Lane, Bledlow Ridge• Princes Risborough Relief Road Culverton Link and Proposed Village Green• The Paddocks Enforcement Update on Caravan / Mobile Home
117.	To ratify Councillors' responses to Planning Consultations (See attached schedule of applications)
118.	Authorisation of Payments
119.	To consider and approve Precept for 2024-2025
120.	To appoint Internal Auditor for 2023-2024
121.	Neighbourhood Plan Update
122.	Update on the Village Green for the land next to the Picts/Shootacre junction
123.	Correspondence, reports and issues from Councillors and Clerk
124.	To confirm the dates of the next Parish Council Meeting: Monday 12 th February 2024 at Bledlow Ridge Village Hall starting at 7.30pm

Tracey Martin
Parish Clerk

2nd January 2024



BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Bledlow Ridge Village Hall on
Monday 11th December 2023

Present: Councillors: D Dobson (Vice Chairman), D Freeman, S Reading, N Cox, S Bird, J Butler, P Davidson, and M Bridgman
Buckinghamshire Councillor: C Etholen and S Adoh

113. **To receive apologies for absence:** Cllr Breese (Chairman). Buckinghamshire Councillor: R Carington
114. **Declaration of Interests and Dispensations:** None declared.
115. **To approve minutes of the Parish Council meeting held on the 13th November 2023:** A vote was taken and all Councillors were in favour and the minutes were signed.
116. **To receive an update from Buckinghamshire Councillors, responses to outstanding actions and to receive questions from Parish Councillors:**
- a. **Bledlow Ridge Household Recycling Centre, Wigans Lane, Bledlow Ridge:** Stats on tonnage had been received and circulated. The question was asked as to whether there were any stats on revenue received from users outside of Buckinghamshire. Buckinghamshire Councillors will investigate whether this data is available. **Action: Buckinghamshire Councillors**
The Parish Council had also received a complaint for not checking of identification. This was raised with Buckinghamshire Councillor and the contractors onsite spoken too.
Cllr Cox stated that the flood lights had been left on a few times recently. Buckinghamshire Councillors will feed this back to the relevant Officers.
 - b. **Princes Risborough Relief Road Culverton Link and Proposed Village Green:** Cllr Bird stated that there will be an enquiry for the Village Green in the New Year.
Culverton Link: Cllr Etholen stated that there was supposed to be a meeting on 23rd October 23 but unsure whether this took place but will make enquiries. **Action: Cllr Etholen**
 - c. **The Paddocks Enforcement Update on Caravan / Mobile Home:** Cllr Etholen stated that the owners have 12 months to complete the works and remove the temporary structure.
Cllr Carington had an action from last months meeting to enquire when the 12 months commences from. **Action: Cllr Carington**
 - d. **Traffic Calming:** Cllr Reading reported that he heard from the Buckinghamshire Council Officer but following this has had no further communication.
 - e. Cllr Reading thanked Cllr Carington for his prompt response to the planning application at the former Molins site 22/06872/VCDN. The planning decision will be discussed later in the meeting.
117. **To ratify Councillors responses to Planning Consultations:**
23/07865/TPO: 50 Saunderton Vale Saunderton: Bledlow cum Saunderton Parish Council would ask that the works be monitored to ensure that the cutting is carried out to a minimum.
23/07866/TPO: 51 Saunderton Vale Saunderton: Bledlow cum Saunderton Parish Council would ask that the works be monitored to ensure that the cutting is carried out to a minimum.
All comments were approved.
- Planning Applications which have been decided:
23/07196/FUL: The Old Rectory Upper Icknield Way Saunderton: Application Permitted
23/06442/FUL: Keepers House Wigans Lane Bledlow Ridge: Application Permitted
23/07306/VCDN: 42 Saunderton Vale Saunderton: Application Permitted
23/07204/FUL: 3 Virginia Gardens Bledlow Ridge: Application Permitted
22/08151/CLP: Loxboro Cottage Chinnor Road Bledlow Ridge: Refuse Certificate of Proposed Use
22/08270/FUL: Barns on Land Between Cuttle Brook & Jannock Cottage Chinnor Road: Application Permitted
22/06872/VCDN: Former Molins Site Haw Lane Saunderton: Permission with Planning Obligation. Cllr Reading contacted Cllr Carington regarding this application and the planning application was referred to the Secretary of State however, they did not want to call it in which means that it is approved.
It was confirmed that the ownership had not yet been transferred and works will be commencing in February 2024.

Discussions were had on The White House where it appears work is being carried out without permission. There had previously been a Temporary Stop Notice issued but this ceased around September 23. This had been reported to the Enforcement Team at Buckinghamshire Council.

118. Authorisation of Payments: The following payments were submitted for approval:

Unity Payments:

Payee	Description	Net	VAT	Total
Tracey Martin	Difference between s/o & backpay	£426.63		£426.63
HMRC	PAYE	£65.81		£65.81
Shield Maintenance Ltd	Bin Emptying	£15.16	£3.03	£18.19
G Spratt	Grass cutting	£1285.00		£1285.00
Aylesbury Opera	Grant – Min Ref 62	£500.00		£500.00
BMKALC	Training	£60.00		£60.00
Total		£2352.60	£3.03	£2,355.63

Following a proposal by Cllr Butler seconded by Cllr Davidson a vote was taken and all Councillors were in favour and the payments were approved.

Standing Orders and Direct Debits

Tracey Martin	Salary	£648.96	£648.96
Tracey Martin	Home Working Allowance	£26.00	£26.00
Land Registry	Searches for footpaths	£3.00	£3.00

Lloyds Bank Card Spend

GiffGaff	Mobile Top Up	£5.00	£1.00	£6.00
IONOS	Web Hosting & Domain Renewal	£31.98	£6.40	£38.38
Amazon	Back up drive for Clerk	£35.91		£35.91
Amazon	Laminating Pouches	£9.49		£9.49

119. Neighbourhood Plan Update: A meeting of the Working Group has been arranged for a week's time.

120. Correspondence, reports and issues from Councillors and Clerk:

- a. Cllr Bridgman has attended the Planning Demystified training and will circulate notes to Councillors.
- b. Cllr Bridgman reported that the Chiltern Society have received approval to recreate Bledlow Cross. Works will start in March 2024 with the works being carried out by a working party.
- c. Cllr Bird shared a map with Councillors showing a footpath which the Parish Council would like at the bottom of Lodge Hill and had been discussed previously under item 109. Cllr Bird asked Councillors to consider whether this is something the Parish Council would like to pursue.
- d. Cllr Reading had spoken to a Bledlow residents regarding speed of vehicles in Sandpit Lane. As it's a National Speed Limit area Cllr Reading informed him it would be unlikely that the speed could be reduced but would discuss with the Parish Council and also the transport committee of the Community Board as to the process of getting speeds reduced.
- e. Cllr Reading reported that the café at Bledlow Ridge Cricket Club is closing and there is a meeting in place to discuss its future on Saturday 16th December. Cllr Butler suggested the Community Ownership Funding. It was agreed to wait and see what the outcome of the meeting is.
- f. Cllr Cox raised a concern with fly tipping on the footpath by Meadow Styles and entrance to Stud Farm in Bledlow Ridge. It was agreed that this should be reported on FixMyStreet by the resident who reported it.
- g. Cllr Cox stated that the hedges and verge have been cut at the top of Radnage Lane.
- h. The Clerk reported that money had now been transferred from the NS&I account into the Unity Account and the NS&I account has now been closed.

121. To confirm the dates and time of the next Parish Council Meeting: Monday 8th January 2024 at Bledlow Village Hall. Councillors were reminded if they have items for the agenda to get these to the Clerk before the 20th December 2023.

There being no further business the meeting closed at 8.40pm

Signed.....

Date.....

PAYMENTS FOR APPROVAL

Payee	Description	Net	VAT	Total
Tracey Martin	Difference between s/o & Backpay	£121.64		£121.64
HMRC	PAYE	£6.80		£6.80
M/Styles Trustees	Meadow Styles Rent	£300.00		£300.00
BRVH	Hall hire for meetings	£270.00		£270.00
Shield Maintenance	Bin emptying Meadow Styles	£15.16	£3.03	18.19
Total		£713.60	£3.03	£716.63

Standing Orders and Direct Debits - December 2023 Meeting

Tracey Martin	Salary	£648.96	£648.96
Tracey Martin	Home Working Allowance	£26.00	£26.00
Unity Bank	Charges Sept - Dec	£18.00	£18.00

PARISH PRECEPT 2024-2025

Option 1: If the Band D tax remains the same as 2023-2024 the Precept would be £20,331.97 a total increase of £168.67 on 2023-2024.

Input 1

Select your Organisation using the drop down Box in the Pink Box	
Parish	Bledlow-cum-Saunderton

Input 2

Enter either your proposed Precept Demand **D11** or Band D Council Tax for 2024/25 **D13**

Precept	£0.00
Or	
Band D Tax (Estimated)	£15.02

Table - Summary of Results		Do not enter data below	
Year	2023-24	2024-25	Difference
Precept	£20,163.30	£20,331.97	£168.67
Income	£20,163.30	£20,331.97	£168.67
Tax Base	1342.43	1353.66	11.23
Band D Tax (Estimated)	£15.02	£15.02	0.00%

Option 2: An increase of £1,000 on the 2023-2024 Precept would result in a Precept of £21,263.30 with a Band D increase of 4.06%

Input 1

Select your Organisation using the drop down Box in the Pink Box	
Parish	Bledlow-cum-Saunderton

Input 2

Enter either your proposed Precept Demand **D11** or Band D Council Tax for 2024/25 **D13**

Precept	£21,163.30
Or	
Band D Tax (Estimated)	

Table - Summary of Results		Do not enter data below	
Year	2023-24	2024-25	Difference
Precept	£20,163.30	£21,163.30	£1,000.00
Income	£20,163.30	£21,163.30	£1,000.00
Tax Base	1342.43	1353.66	11.23
Band D Tax (Estimated)	£15.02	£15.63	4.06%

Option 3: An increase of £2,000 on the 2023-2024 Precept would result in a Precept of £22,263.30 with a Band D increase of 8.99%

Input 1

Select your Organisation using the drop down Box in the Pink Box	
Parish	Bledlow-cum-Saunderton

Input 2

Enter either your proposed Precept Demand **D11** or Band D Council Tax for 2024/25 **D13**

Precept	£22,163.30
Or	
Band D Tax (Estimated)	

Table - Summary of Results		Do not enter data below	
Year	2023-24	2024-25	Difference
Precept	£20,163.30	£22,163.30	£2,000.00
Income	£20,163.30	£22,163.30	£2,000.00
Tax Base	1342.43	1353.66	11.23
Band D Tax (Estimated)	£15.02	£16.37	8.99%

APPOINTMENT OF AUDITOR 2023-2024

Cost for full audit is £200.00.