



BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Bledlow Ridge Village Hall on Monday 17th April 2023 at 7.30pm

Present: Councillors: S Breese (Chairman), D Dobson (Vice Chairman), P Davidson, S Bird, J Butler, and D Freeman, S Reading and N Cox from agenda item 176.

Clerk: Tracey Martin

Buckinghamshire Councillor: C Etholen and S Adoh

1. **To receive apologies for absence:** Buckinghamshire Councillors: R Carington
2. **Declaration of Interests and Dispensations:** None declared.
3. **To approve minutes of the Parish Council meeting held on the 13th March 2023:** Following a proposal by Cllr Butler seconded by Cllr Davidson a vote was taken and all Councillors were in favour.
4. **To receive an update from Buckinghamshire Councillors, responses to outstanding actions and to receive questions from Parish Councillors:**
 - 4.1. **Lydebrook:** Discussions were had on the process and next steps. Referring to an email from the Senior Definitive Map Officer the Clerk stated that the report will be presented to the Service Director for Highways and Technical Services for determination. The Service Director will make a decision as to whether to recommend or reject the recommendation and should the recommendation be accepted; a Definitive Map Modification Order would be made. Such an order would be open to objection and, if objections were received the matter could result in a local public enquiry. Cllr Etholen to confirm the deadlines for determination. **Action: Cllr Etholen**
 - 4.2. **Household Waste Recycling Centre:** Cllr Adoh thanked Parish Councillors and residents for attending the focus groups which have helped bring issues and concerns together. They are working to make the site well used whilst ensuring the maintenance of roads and contractor contractual duties are met. Buckinghamshire Council are looking to improve the service, screening and signage. Cllr Adoh asked Councillors if any residents raise any issues to direct them to herself and the Waste Prevention Team Leader. The question was raised that no stats have been received on the site in a while. Clerk to follow up. **Action: Clerk**

The question was raised as to whether if usage is down at the site would the Oxfordshire charge to residents remain in place. Cllr Etholen responded that further discussions have been had with OCC and they do not currently check identification for people using their sites so a fair amount of Buckinghamshire residents use Oxfordshire sites but as they don't record visits, they have no data to support where users are located.
 - 4.3. **Princes Risborough Relief Road Culverton Link:** Cllr Etholen stated that a decision is still due from the local planning authority. There were discussions about what part of the Relief Road the planning authority is due to be approved as the Picts Lane to Sumitomo section was reviewed by the Strategic Sites Committee in November. **Action Cllr Etholen**
 - 4.4. **Speeding:** Cllr Reading reported the petition is now live and asked for support from the Ridgeway West Buckinghamshire Councillors.
 - 4.5. **Pot Holes:** Cllr Cox raised concerns with the lack of repairs in the last 6-8 weeks. Cllr Etholen responded that the adverse weather rain and cold conditions has damaged the roads throughout the Country. £100m was allocated in the budget for these works and an additional £5m has been budgeted to speed up the process of repairing the roads. Some delays have been due to the changeover of contractor but the new contractor is working hard to fix the roads.
 - 4.6. **CIC HRC:** Cllr Cox asked if the financial information for the CIC had been supplied as per minutes reference 176.2. Discussions were had and Cllr Etholen confirmed that the accounts had been filed with Companies House, any loans issued have been repaid and the CIC is being wound up. It was agreed that the money given to the CIC from the Parish Council was a grant and therefore not repayable.
 - 4.7. **Village Green:** Cllr Bird stated that again the decision has been deferred on getting an area of land at the junction of Shootacre Lane and Picts Lane registered as a village green. As this is outside of the Parish Council boundary Cllr Bird to contact the Risborough Ward Councillors.

5. To ratify Councillors responses to Planning Consultations:

New Planning Applications:

23/05497/FUL: Logsbrough West Lane Bledlow: No objection
23/05637/FUL: Dumet Shootacre Lane Princes Risborough: No objection
23/05598/FUL: 3 Virginia Gardens Bledlow Ridge: No objection
23/05761/CLP: Yew Tree Cottage Church End Bledlow: No objection

A vote was taken and all comments were approved.

Planning Applications which have been decided:

23/05271/CTREE: 7 Manor Close Church End Bledlow: Not to make a tree preservation order
23/05077/FUL: Crofters Chinnor Road Bledlow Ridge: Application permitted
22/06516/VCDN: Permission with planning obligation
23/05109/FUL: 8 Woodland View, Saunderton: Application withdrawn
22/08370/CLP: Higher Croft the City Bledlow Ridge: Refuse certificate of proposed use
22/07662/FUL: The Gables Skittle Green Bledlow: Application permitted
23/05479/CTREE: Manor Farm Church End Bledlow: Not to make a tree preservation order
23/05850/MINAMD: Os Parcel 8300 Chinnor Road Bledlow: Application refused
22/08342/FUL: The Old House Forty Green Bledlow: Application refused
22/08343/LBC: The Old House Forty Green Bledlow: Application permitted

A member of the public had written into the Parish Council regarding The Paddocks and a static caravan which has been placed on site after the planning application was refused. Enforcement and Ridgeway West Councillors are aware. Clerk to add to next agenda under Buckinghamshire Council update. **Action: Clerk**

It was reported that the appeal for Crossview (APP/K0425/D/22/3304611 22/05205/FUL) has been dismissed and the question was raised about enforcement action. Clerk to enquire with enforcement the next steps. **Action: Clerk**

6. Authorisation of Payments: The following payments were submitted for approval:

Unity Payments:

Payee	Description	Net	VAT	Total
BCSPC - Lloyds	Reinstate Balance on Lloyds Account	£629.15		£629.15
Tracey Martin	Salary - Difference between S/O	£61.04		£61.04
Bledlow PCC	Messenger	£500.00		£500.00
HMRC	Tax and NI	£15.40		£15.40
D A Fane	Payroll Processing	£135.00		£135.00
TBS Hygiene	Bin Emptying	£26.25	£5.25	£31.50
Total		£1366.84	£5.25	£1372.09

Following a proposal by Cllr Reading and seconded by Cllr Dobson a vote was taken and all Councillors were in favour of approving the payments and the payments were approved.

Lloyds Bank Spend

McAfee	Antivirus Subscription	£74.99		£74.99
IONOS	Website and Emails Monthly Charge	£40.97	£8.19	£49.16
Dell	New Laptop for Clerk	£420.83	£84.17	£505.00
Total		£536.79	£92.36	£629.15

Standing Orders / Direct Debits

Tracey Martin	Salary	£648.96		£648.96
Tracey Martin	Home Working Allowance	£26.00		£26.00

Payments made under Delegated Authority

Bucks Council	Saunderton Vale Parking Scheme	£5,340.61		£5,340.61
Bledlow Social Club	Kings Coronation Celebration	£1,500.00		£1,500.00
Total		£6,840.61		£6,840.61

Receipts

Bucks Council	Devolved Services Payment	£3,804.72		£3,804.72
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7. **To consider Working Group Updates / Recommendations:**
- 7.1. **Parish Maintenance Working Group: Bledlow Church Grass Cutting – Marking out of protected species:** Cllr Reading provided Councillors with an update. As agreed in the schedule of works the Clerk has been trying to contact the Church Warden in order to arrange a meeting to mark out the areas containing protected flowers. The Church Warden has provided a map and asked if that would be suitable. It was agreed that a meeting is required between the Church and the Parish Council to mark out where the flowers are as the contractor will be unable to keep checking a map whilst cutting the grass. Clerk to arrange. **Action: Clerk**
8. **To consider signing up to the Civility and Respect Pledge:** Discussions were had and some Councillors raised concerns with the last question “Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected, members where appropriate”. The Clerk provided Councillors were further information on this and a vote was taken. With the majority in favour the Civility and Respect Pledge was signed up to.
9. **To note Quarter 4 Accounts:** Accounts were noted
10. **To review current policies / publications and review dates:** The Clerk had prepared a schedule of dates for approval of polies and publications.
- It was agreed that the policies would be reviewed and adopted as per the below:
- | | |
|---------------------------------|-----------------------------|
| Risk Assessment | Annually May meeting |
| Financial Regulations | Annually May meeting |
| Standing Orders | Annually May meeting |
| Code of Conduct | Annually May meeting |
| Retention and Disposal Policy | As required / every 3 years |
| Scheme of Delegation | As required / every 3 years |
| Complaints Policy | As required / every 3 years |
| Privacy Notice | As required / every 3 years |
| Data Protection Policy | As required / every 3 years |
| Model Publication Scheme | As required / every 3 years |
| Website Accessibility Statement | As required / every 3 years |
11. **Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, a resolution is required to exclude the public and press to protect the confidential nature of the business to be transacted during consideration of item 12 on the agenda.:** Cllr Reading proposed the motion and Cllr Dobson seconded and a vote was taken and all Councillors were in favour. There were no members of the public to exclude.
12. **Meadow Styles: To consider lease:** Cllr Dobson provided an update to Councillors. After discussions a vote was taken and all Councillors were in favour of the lease being signed.
13. **Public Bodies (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting:** Cllr Butler proposed the motion and Cllr Reading seconded and the meeting was reopened to the press and public.
14. **Correspondence, reports and issues from Councillors and Clerk:**
- 14.1. Cllr Freeman reported an overgrown hedge. Cllr Freeman to report on FixMyStreet.
- 14.2. Cllr Freeman asked whether a new bin could be put in the bus shelter in Saunderton. It was agreed that this would need further consideration before requesting from Buckinghamshire Council due to the anti-social behaviour which has taken place in the bus shelter previously and the materials which had been left behind which included syringes which may mean that a sharps box is required.
- 14.3. Cllr Davidson provided an update on minute reference 183.2 – Molins scheduled work on Haw Lane. The 6 weeks which has been proposed is the maximum but they hope to have the works completed within 3 weeks.
- 14.4. Cllr Cox asked if the PO Box address for Parish Council mail should be delivered to the Clerks home address rather than the Clerk collecting. The Clerk advised she would rather collect at this time.
- 14.5. Cllr Cox asked Councillors if they would consider making a donation to Bledlow Ridge Cricket Club for the tree which is being carved. It was agreed to add to the May agenda. **Action: Clerk**
- 14.6. Cllr Cox reported that a number of trees have been planted around the Parish and asked who had planted them. Cllrs where not aware and there have been no other reports.
- 14.7. HRC Signage: Clerk to follow up with the Buckinghamshire Council Officer and Chiltern Conservation Board to see if the signage can be changed as previously discussed. **Action: Clerk**

14.8. The Clerk reported that the cost of bin emptying at Meadow Styles was increasing from £5.25 to £6.80. This was noted by Councillors.

15. Next meeting: It was confirmed that the next meeting will be the Annual Meeting of the Council held on Monday 15th May 2023 at Bledlow Village Hall

There being no further business the meeting closed at 9.15pm

Signed.....

Date.....