



# BLDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Bledlow Rudge Village Hall on  
Monday 13<sup>th</sup> June 2022 at 7.30pm

**Present: Councillors: S Breese (Chairman), D Dobson (Vice Chairman), A Sage, S Reading, N Cox, P Davidson (co-opted at agenda item 43)**

**Clerk: Tracey Martin**

**Buckinghamshire Councillor: R Carington**

**Manager responsible for Clearance at Molins**

The Manager responsible for the clearance of Molins stated that Enterprise Skip Hire had been appointed to undertake the demolition and clearance of the waste at the old Molins site. They will be mail dropping residents with a leaflet stating the times in which they will be operating and providing contact details if residents have any concerns. They are permitted to work within the hours of 7am-7pm Monday to Friday and 7am-1pm on a Saturday however, will not be working until 7pm in the evening and will not start on Saturdays until 8am. The Manager invited Councillors to visit the site in a few weeks' time and the estimated date for completion of the works is October.

40. **To receive apologies for absence:** Cllr Bird and Cllr Butler. Cllr Breese reported that Cllr Ingram had resigned as of 13<sup>th</sup> June 2022.
41. **Declaration of Interests and Dispensations:** Cllr Dobson declared an interest in item 53 but as it is only a personal interest he is permitted to discuss and vote if required.
42. **To approve minutes of the Annual Council Meeting held on the 5<sup>th</sup> May 2022:** The minutes were approved following a proposal by Cllr Reading and Cllr Dobson.
43. **Co-option of Councillor for Saunderton Ward and to receive signed Declaration of Acceptance of Office:** Philip Davidson provided Councillors with a summary of his background and skills. Cllr Breese proposed Philip Davidson as a Councillor and Cllr Dobson seconded. A vote was taken and Philip Davidson was appointed as a Councillor Saunderton Ward and signed the declaration of acceptance of office.
44. **To receive an update from Buckinghamshire Councillors, responses to outstanding actions and to receive questions from Parish Councillors:**
  - 44.1. **Lydebrook Road and Footpath Update:** Cllr Carington reported that the Buckinghamshire Officer is still awaiting a response from the landowner's solicitors.
  - 44.2. **Traffic Calming Measures:** Cllr Reading stated that he hadn't yet been able to submit the Community Board application form for a traffic survey but would do so. **Action: Cllr Reading**
  - 44.3. **Bledlow Ridge Household Recycling Centre, Wigans Lane, Bledlow Ridge:** Cllr Carington stated that a meeting had taken place between the Ridgeway West Councillors and the Cabinet Member for Climate Change and Environment who had assured them he would be keeping them informed and that once scoring has taken place on potential sites a consultation will commence however, there are currently no timescales.
  - 44.4. **HS2:** Cllr Carington reported that the bid for improved signage on the A4010 has been approved and a feasibility study undertaken. Draft designs will be produced over the Summer and they are aiming for completion by late Autumn.
  - 44.5. **Bins:** Cllr Carington stated that there had been issues with recent bin collections due to a reorganisation of the rounds. Residents had also received unacceptable delays on the helpdesk when trying to report missed bins. The Cabinet Member has drafted in extra staff to deal with the calls and daily meetings are taking place with the Contractor. Cllr Carington added that if there are further issues to report these through the website / helpline, let Cllr Carington know and people should keep bins out until they are collected.
  - 44.6. **Signage:** Concerns were raised with signage which is missing finger pointers. Clerk to post on Facebook asking residents to report any issues through FixMyStreet.

**45. Outstanding Actions:**

- 45.1. **Rapid Rural:** Cllr Breese stated that there has been no progress and will try to arrange a meeting with Rapid Rural.

**46. Reports from Committees and Working Groups:**

- 46.1. **Parish Maintenance Committee:** Cllr Reading reported that the concrete plinth outside The Lions has now been removed and just needs seeding. The Parish Maintenance Committee is also looking at fencing in The Dell which needs clearing.

47. **Holy Trinity Grass Cutting:** Discussions were had on the additional costings for cutting the grass in the manner requested by The Church Warden which would increase the costs by £800 for the grass cutting season. The Parish Maintenance Committee had proposed to the PCC that the Parish Council would cover the additional £400 but requested that the PCC contribute £400. Unfortunately, the PCC had stated that they do not have the funds to contribute. Councillors discussed the recommendation from the Parish Maintenance Committee which is to revert back to how the grass has always been cut avoiding the White Helleborines which are classified as vulnerable. A vote was taken and all Councillors were in favour of continuing with the previous grass cutting schedule. It was agreed to review this in 18 months' time.

**48. Grant Applications:**

- 48.1. **First Steps Family Hub:** A grant application had been circulated of the meeting. The request is for £100-£200. Discussions took place and a vote was taken to approve the grant for £150. All Councillors were in favour.

49. **Planning Matters:** The Planning Schedule had been circulated prior to the meeting and Cllr Breese asked Councillors to ratify the comments which had been prepared for submission:

New Planning Applications:

22/06142/FUL: Craymer Haw Lane Saunderton: No objection

22/06324/FUL: 39 Haw Lane Bledlow Ridge: No objection

22/06302/FUL: 2 Queens Cottages Lower Icknield Way Bledlow: No objection

Following a proposal by Cllr Sage and seconded by Cllr Dobson a vote was taken and all Councillors were in favour and the comments were ratified

Planning Applications which have been decided:

22/05412/FUL: Keepers House Wigans Lane: Application Permitted

22/05142/FUL: The Clock House Chinnor Road: Application Permitted

22/05657/FUL: Holly Green House Holly Green Lane: Application Permitted

49:1 Concerns were raised with the lack of new planning applications which are being logged.

50. **Authorisation of Payments:** The following payments were submitted for approval:

**Unity Payments:**

Payee	Description	Net	VAT	Total
BCSPC	Reinstate Balance on Lloyds Account	£220.66		£220.66
G Spratt	Meadow Styles x2 & Saunderton x2 Grass Apr	£190.00		£190.00
Sue Bird	Reissue of payment cheque expired	£38.82		£38.82
Tracey Martin	Salary - Difference between Standing Order	£9.24		£9.24
HMRC	PAYE	£2.20		£2.20
PRTC	Devolved Services Grass Cutting April 22	£347.68	£69.54	£417.22
Contact	Advertising in Contact	£500.00		£500.00
Holy Trinity	Advertising Messenger	£500.00		£500.00
PCC Bledlow				
G Spratt	Grass Cutting M/Styles and Saunderton May	£190.00		£190.00
SLCC	Subs 50% will be charged to Longwick	£171.00		£171.00
PRTC	Devolved Services Grass Cutting May 22	£325.95	£65.19	£391.14
TBS Hygiene	Bin Collection May	£21.00	£4.20	£25.20
<b>Total</b>		<b>£2,516.55</b>	<b>£138.93</b>	<b>£2,655.48</b>

A Councillor raised a concern with the grass cutting at Saunderton Churchyard. Parish Maintenance Committee to review the grass cutting at Saunderton and payment will be held for the May grass cutting until the Committee confirm the work has been completed to spec.

All payments were approved subject to the second payment to G Spratt which will be released when the Chairman of the Maintenance Committee confirms to the clerk that the work has been carried out satisfactorily following a proposal by Cllr Reading and seconded by Cllr Dobson.

#### Lloyds Card Spend

Robert Dyas	Shredder	£29.99	£0.00	£29.99
In One File Ltd	Nitro Pro - PDF Editor incl redaction tool	£19.99		£19.99
ICO	Annual Registration	£40.00		£40.00
Dropbox	Annual Subscription	£79.90	£15.98	£95.88
<b>Total</b>		<b>£169.88</b>	<b>£15.98</b>	<b>£185.86</b>

#### Lloyds Direct Debits - May Meeting

IONOS	Monthly fee	£12.00	£2.40	£14.40
GiffGaff	Monthly mobile Top Up	£5.00	£1.00	£6.00
IONOS	Monthly fee	£12.00	£2.40	£14.40
<b>Total</b>		<b>£29.00</b>	<b>£5.80</b>	<b>£34.80</b>

#### Receipts

Buckinghamshire Council	CIL	£6,410.25		£6,410.2
WDALC	Refund of Subs	£15.00		£15.00
Surmans	Headstone Fee	£140		£140
<b>Total</b>		<b>£6,565.25</b>	<b>£0.00</b>	<b>£6,565.25</b>

51. **Appointment of Trustees to Bledlow Combined Charities:** A vote was taken and Andrew Sage and Sue Landon were re-appointed as trustees.
52. **Approval of Retention Policy:** The draft policy was circulated ahead of the meeting. An amendment was made to the .org.uk email policy and a vote was taken with all Councillors in favour and the Retention and Disposal Policy was approved.
53. **Bledlow Cricket Club Halt:** A paper had been circulated ahead of the meeting. Chinnor & Princes Risborough Railway are looking for agreement in principle from the Parish Council to part fund the engagement of a planning/design consultant to carry out the necessary work to produce a detailed and costed proposal, identifying any necessary compliance processes along the way. Discussions were had and all Councillors were in agreement in principle to contributing £1k however, a formal grant application would have to be received.
54. **Correspondence, reports and issues from Councillors and Clerk:**
  - 54.1. Discussions were had on the correspondence received requesting the Parish Council write to the local MP requesting help in getting Visa applications processed for a family who will be coming to Bledlow Ridge. It was agreed that the Clerk would write to the MP with their details asking for the MP's support. **Action: Clerk**  
Unfortunately, it is not possible for the Parish Council to help with funding to get the family to Bledlow Ridge however, once the family has arrived support is available.
  - 54.2. Cllr Reading stated that Bledlow Ridge School canopy outside Class R's classroom needs to be replaced and quotes have been received with the cost to replace being around £20K. A grant application may be received.
  - 54.3. Cllr Reading raised the correspondence which had been received regarding speeding in Lee Road. Cllr Reading to see whether this location can be added to the Community Board application for Truvelo strips. **Action: Cllr Reading**
  - 54.4. The Clerk reported that Speedwatch will be commencing this week.
55. **Next meeting:** It was confirmed that the next meeting will be held on Monday 11<sup>th</sup> July at Bledlow Village Hall starting at 7.30pm.

There being no further business the meeting closed at 9.18pm

Signed.....

Date.....