



# BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

To Councillors: Mrs S Bird, Mr S Breese, Mrs J Butler,  
Mr D Dobson, Mr N Cox, Mr S Reading, Mr A Sage and Mr N Ingram

You are hereby summoned to a meeting of the Parish Council taking place at  
Bledlow Village Hall on Thursday 6<sup>th</sup> January 2022  
starting at 7.30pm

Should the Covid situation deteriorate and legislation permit the meeting may be held virtually via  
Zoom so please check [www.bcspc.org.uk](http://www.bcspc.org.uk) for details

## AGENDA

**Public Forum** – The first ten minutes are available for the public to express their view or ask a question on  
relevant matters on the following agenda.

The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

|     |   |
|-----|---|
| 1.  | <b>Welcome and Apologies for absence</b>  |
| 2.  | <b>Dispensations</b>  |
| 3.  | <b>To approve the Full Council minutes of the meetings held on 2<sup>nd</sup> December 2021</b>   |
| 4.  | <b>To receive an update from Buckinghamshire Councillors, responses to outstanding actions and to receive questions from Parish Councillors</b> <ul style="list-style-type: none"><li>• Lydebrook Road and Footpath update</li><li>• North Mill Road – Sinkhole</li></ul> |
| 5.  | <b>Outstanding Actions</b> <ul style="list-style-type: none"><li>• Piccadilly</li><li>• Rapid Rural</li></ul>   |
| 6.  | <b>Reports from Committees and Working Groups</b> <ul style="list-style-type: none"><li>• Parish Maintenance Committee</li><li>• Definitive Map and Statement Project Working Group</li></ul>   |
| 7.  | <b>Application for Grants</b>   |
| 8.  | <b>To ratify Ward Councillors responses to Planning Consultations</b>   |
| 9.  | <b>Authorisation of Payments</b>  |
| 10. | <b>To review and agree Precept for 2022/2023</b>  |
| 11. | <b>Bledlow Ridge Household Recycling Centre, Wigans Lane, Bledlow Ridge</b>   |
| 12. | <b>To consider and if thought fit approve Devolution Agreement for Hillview</b>   |
| 13. | <b>To review and if thought fit approve Assets of Community Value Nomination for Kedai Stores</b>   |
| 14. | <b>Correspondence, reports and issues from Councilors and Clerk</b>   |
| 15. | <b>To confirm the next meeting will be held on Thursday 3<sup>rd</sup> February at Bledlow Ridge Village Hall</b>   |

Tracey Martin  
Clerk to the Council

21<sup>st</sup> December 2021



# BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Bledlow Ridge Village Hall on  
Thursday 2<sup>nd</sup> December 2021 at 7.30pm

**Present: Councillors: S Breese (Chairman), S Reading (Vice Chairman), N Cox,  
J Butler, S Bird, D Dobson, N Ingram, A Sage**  
**Clerk: Tracey Martin**  
**Buckinghamshire Councillor: Cllr Carington**

118. **Apologies for absence:** Buckinghamshire Councillors: Cllr Etholen and Cllr Adoh.  
Cllr Breese noted that it had been six months since Cllr Etholen had attended in a period where a lot has been happening especially with the Household Waste Recycling Centre. Cllr Etholen had been invited to this meeting as both a Buckinghamshire Councillor and as a CIC Director but had been unable to attend.
119. **Dispensations:** None
120. **To approve the Full Council minutes of the meeting held on 4<sup>th</sup> November 2021:** It was agreed by those councillors present that the minutes of the meeting held on 4<sup>th</sup> November 2021 were a true and accurate account of the meeting. The minutes were approved following a proposal by Cllr Reading and seconded by Cllr Butler.
121. **To receive an update from Buckinghamshire Councillor:**
- 121.1. Cllr Carington reported that separate food waste collections are resuming from 13<sup>th</sup> December 2021.
- 121.2. Community Boards: the deadline for funding has been brought forward to the 31<sup>st</sup> January 22.
- 121.3. **Lydebrook Road and Footpath Closure:** Cllr Carington had followed this up at the beginning of November. The Buckinghamshire Officer is working through the responses and informed Cllr Carington that she hoped to have a response this side of Christmas.
- 121.4. **Pot Holes:** No issues. Cllr Butler stated that the response had been positive when she had made a report through FixMyStreet recently.
- 121.5. **North Mill Road Sinkhole:** Cllr Carington reported that the trunk in the stream is due to be removed this week.  
Discussions were had on the sinkhole which is currently being filled in by residents, the Parish Council feel that more action needs to be done than the Local Area Technician monitoring. A resident had indicated that they were planning to use concrete which Councillors feel will cause further potential issues with flooding by blocking the culvert. A resident has offered to write a report. Cllr Breese to coordinate this with the resident then pass to Cllr Carington who will follow up with the Local Area Technician. **Action: Cllr Breese / Cllr Carington**
122. **Outstanding Actions:**
- 122.1. **Piccadilly:** Cllr Breese reported that a resident had obtained a quote for the works for a double set kerb with proper footings which had come in at £2-3k however the contractor doesn't have the correct highways permits or factor in for traffic lights, but even based on this there is still a £20k difference in costings between the PID. Cllr Carington will discuss with the Project Manager and raise the questions as to whether the Parish Council can use their own contractors if they have the correct permits. **Action: Cllr Carington**  
If the response from the Project Manager is favourable the Clerk to obtain two further quotes from recommended contractors. **Action: Clerk**
- 122.2. **Rapid Rural:** Cllr Reading reported that details had been circulated in the Parish Magazine that the PCC had requested Rapid Rural to remove their equipment from the church tower. Neither the Church or Rapid Rural had informed those affected of what is happening. Rapid Rural have stated that of the 42 residents using 21 are in our Parish. Rapid Rural have asked for a meeting with the Church to discuss and Councillors agreed this would be useful. Clerk to write to the Vicar requesting a meeting between the Church Vicar, Rapid Rural and the Parish Council. **Action: Clerk**
- 122.3. **HS2:** Cllr Reading had requested an update but not received a response. Cllr Carington stated that an email had been sent to Cllr Reading on the 30<sup>th</sup> November 21 informing the Parish Council that the stage 2 process has been completed and that the Parish Councils application is one of a number which has been identified as requiring further feasibility and

initial design works before an accurate assessment of costings. Contact will be made with the Parish Council by the end of January 22.

123. **Report from Committees and Working Groups:**

- 123.1. **Parish Maintenance Committee: To consider proposal from Parish Maintenance Committee to approve quote for Rubber Mulch works at Meadow Styles and changing the orientation of the slide:** A quote had been circulated ahead of the meeting from the Parish Council's preferred Supplier Reid's Playground Maintenance at a total cost of £3250 + VAT. The quote is to lay mulch around the gate, approach to gate, under large bowl spinner, under spring seesaw and around base of slide once orientated. The quote also included costs to change the orientation of the slide and additional sand. Cllr Reading reported that the Parish Maintenance Committee is still considering the locations and may not use on the gate approach. Discussions were had and all Councillors were in favour of approving the quote up to £3250 + VAT subject to the Parish Maintenance Committee evaluating the quoted areas. Clerk to check whether CIL funds can be used for this type of works. **Action: Clerk**
- 123.2. **Parish Maintenance Committee: To consider quote for The Crest Hedge Cutting:** Quotes had been circulated ahead of the meeting. Cllr Reading reported that the long-term management of The Crest will be established by a consultation with residents which will be circulated in February but in the meantime the Parish Maintenance Committee have been looking at a tidy up before the bird nesting season. Following discussions all Councillors were in agreement to proceed with the quote from G Spratt at a total cost of £3,000 subject to the Clerk confirming that the quote covers the Parish Council's specification. **Action: Clerk**
- 123.3. **Definitive Map and Statement Project Working Group:** Cllr Butler reported that the new permissive footpath had been well received with favourable comments however, a resident had written into the Parish Council requesting that the hedge should be cut back, also that the ground is uneven underfoot and that an additional step is required. Clerk will liaise with the contractor in order to get another step added but the ground will be left as it will settle as people use the path. **Action: Clerk**
- 123.4. Cllr Butler reported that a number of people had volunteered. 26 paths had been surveyed with 7 issues highlighted and 65 paths left to walk. Cllr Bird asked for volunteers to report back when they have completed a review of a footpath so that it can be marked up on the map. A number of well used paths have been identified including Hilltop Lane and Lodge Hill which are not on the definitive map and the process to get these registered will be started in the new year.

124. **Applications for Grants:** No applications had been received.

- 124.1. Cllr Cox asked what the status was of the grants to the Parish Magazines as he believed Contact had not received anything. Cllr Cox was reminded that the Parish Magazines should follow the usual grant application procedure documented on the council's web site or submit an invoice for copy space.

125. **Planning Matters:** The Planning Schedule had been circulated prior to the meeting and Cllr Breese asked Councillors to ratify the comments which had been prepared for submission:

New Planning Applications:

- 21/08241/FUL: Crofters Chinnor Road Bledlow Ridge HP14 4AJ: No objection
- 21/08251/CTREE: Yew Tree Cottage Church End Bledlow HP27 9PB: No objection
- 21/08308/FUL: 16 Woodland View Saunderton HP14 4BW: BCSPC have a concern regarding the loss of parking/garage provision. BCSPC would also support a condition imposed to prevent further 1st floor development.
- 21/08312/FUL: Windermere Chinnor Road Bledlow Ridge HP14 4AA: Comment yet to be decided. Clerk to ask for an extension. **Action: Clerk**
- All Councillors were in agreement and comments will be submitted.

Planning Applications which have been decided:

- 21/07824/CTREE: The Manor House Perry Lane Bledlow HP27 9PA: Not to make a Tree Preservation Order
- 21/07293/FUL: 21 Woodland View Saunderton HP14 4BW: Application Permitted
- 21/07743/ADRC: OS Parcel 0012 Lee Road Saunderton: Permit - detail Reserved by Condition
- 21/07605/LBC: The Manor House Perry Lane Bledlow HP27 9PA: Application Permitted
- 21/07604/FUL: The Manor House Perry Lane Bledlow HP27 9PA: Application Permitted
- 21/06201/CLE: Lamburn Cottage Bottom Road West Wycombe HP14 4EQ: Grant Certificate of Lawful Use

126. **Open Enforcement Matters:**

126.1.19/00402/OP: OS Parcel 8200 Radnage Lane Radnage: Enforcement have confirmed that no further action can be taken, remove from open enforcement cases.

126.2.21/00344/OP: Longwood Farm, Lee Road: No update

126.3.20/00382/OP: 66 Haw Lane Bledlow Ridge: No update

126.4.19/05576/FUL (SuDS): Santesdune Way, Smalldean Lane, Saunderton: Remove from outstanding enforcement case, no further action.

126.5.20/00397/OP: Crossview Shootacre Lane: Under appeal, no update.

126.6.20/00200/OP: The Old House, Chinnor Road, Bledlow Ridge: No update

126.7.Holpenny Barn Saunderton: No update

127. Discussions were had on planning application 21/08306/OUT, HL3 & HL4 Haw Lane Saunderton which had been received for 9 dwellings at Molins. Cllr Sage to prepare a draft response and the decision will be decided at the Parish Council meeting in January. **Action: Cllr Sage**

128. **Authorisation of Payments:**

The following payments were submitted for approval:

| Payee           | Description                         | Net Amount       | VAT            | Amount           |
|-----------------|-------------------------------------|------------------|----------------|------------------|
| BCSPC           | Reinstate Balance on Lloyds Account | £44.38           |                | £44.38           |
| D Stocks        | Permissive Footpath Hedge & Fencing | £2,600           | £520           | £3,120           |
| J's Screenprint | Signage for Haw Lane Footpath Link  | £91.99           |                | £91.99           |
|                 | <b>Total</b>                        | <b>£2,736.37</b> | <b>£520.00</b> | <b>£3,256.37</b> |

**Lloyds Bank Account Spend:** No spend

**Standing Orders**

| Payee         | Description     | Net Amount     | VAT          | Amount         |
|---------------|-----------------|----------------|--------------|----------------|
| Tracey Martin | Salary November | £648.96        |              | £648.96        |
| Tracey Martin | IT Allowance    | £10.00         |              | £10.00         |
|               | <b>Total</b>    | <b>£658.96</b> | <b>£0.00</b> | <b>£658.96</b> |

**Lloyds Direct Debits**

| Payee    | Description    | Net Amount    | VAT          | Amount        |
|----------|----------------|---------------|--------------|---------------|
| IONOS    | Monthly charge | £31.98        | £6.40        | £38.38        |
| GiffGaff | Monthly top up | £5.00         | £1.00        | £6.00         |
|          | <b>Total</b>   | <b>£36.98</b> | <b>£7.40</b> | <b>£44.38</b> |

128.1.All payments were approved following a proposal by Cllr Reading and seconded by Cllr Sage.

129. **Princes Risborough Relief Road Consultation:** Cllr Bird stated she had recently attended the Zoom consultation which she felt was good. None of the initial works are in our parish however, there are concerns as to where traffic will go once it reaches the end of the Relief Road as neither Shootacre Lane nor Bledlow Road are suitable particularly for HGVs. Unfortunately, the question wasn't asked at the meeting as to what will happen with the heavy traffic. Cllr Carington reported that he has written to the Cabinet Member and has asked this question and will share the information when received. It was agreed by all those present that the Clerk will submit the draft which Cllr Bird had prepared. Cllr Bird reminded all that anybody can write a personal response in addition.

**Action: Clerk**

130. **Bledlow Ridge Household Waste Recycling Centre:** Cllr Breese referred to the recent premature announcement following which he had written to Martin Tett and received a response from Buckinghamshire's Legal Department. Cllr Breese responded asking what comes first the scope of the project or the budget to which he hasn't yet received a response. Cllr Breese highlighted that based on research that Cllr Reading and Cllr Sage had carried out, if the recycling centre is opened on a like for like basis it will see a 30% increase in use due to growth in population in local areas. Cllr Breese asked Councillors if they felt any further action was necessary, discussions were had and it was agreed no further action was necessary at this stage. All Councillors asked for it to be minuted that they are unimpressed at the proposed name – Princes Risborough HRC due to it being within the area of Bledlow-cum-Saunderton.

131. **To consider potential for 20mph areas within the Parish:** Cllr Breese asked Councillors if there are any areas which they would consider suitable. Loxborough Hill had been highlighted by a resident. Discussions were had on potential locations which included near the playground through

Bledlow Ridge but there was doubt that this could be policed. Pinch points were suggested however, previously Buckinghamshire Council's policy is that these cannot be used where there is no street lighting. Cllr Carington to discuss with the Cabinet Member for Transport. **Action: Cllr Carington**

132. **To consider if the Parish Council would like to carry out "Beat around the Bounds":**

Discussions were had and all Councillors were in favour of this. It was agreed to wait until the vacancy for a Saunderton councillor has been filled and to do this in the summertime.

133. **Correspondence, reports and issues from Councillors and Clerk**

133.1. Cllr Ingram asked Cllr Carington what is happening with the A4010 crossing. Cllr Carington to provide an update. **Action: Cllr Carington**

133.2. Cllr Ingram stated that on the new Permissive Path in Haw Lane signs should be placed on either side of the road stating "Caution Pedestrians Crossing" or something similar. Clerk to discuss with the Local Area Technician. **Action: Clerk**

133.3. Cllr Cox stated that school signs which they use to stop cars parking have gone missing. Cllr Reading to discuss with the school. **Action: Cllr Reading**

133.4. Cllr Reading reported that he had delivered 220 leaflets in the Saunderton Vale area in order to try and attract candidates for the vacant seat in Saunderton ward.

133.5. The Clerk reported that £40,767 CIL funds had been received. The Clerk will make enquiries as to which development this relates too.

134. **Next meeting:** It was confirmed that the next meeting will be held on Thursday 6<sup>th</sup> January 2022 at Bledlow Village Hall.

There being no further business the meeting closed at 9.40pm

**Payments for Approval:**

| <b>Date</b> | <b>Payee</b>  | <b>Description</b>     | <b>Net</b>       | <b>VAT</b>   | <b>Total</b>     |
|-------------|---------------|------------------------|------------------|--------------|------------------|
|             | BCSPC         | Reinstate Balance      | £6.00            | £6.00        | £6.00            |
| 06/12/2021  | Tracey Martin | HP Instant Ink         | £18.74           | £3.75        | £22.49           |
| 04/10/2021  | Bucks Council | Election costs 2021    | £1,335.91        |              | £1,335.91        |
| 13/12/2021  | G Spratt      | Cutting M Styles Hedge | £450.00          |              | £450.00          |
|             | <b>Total</b>  |                        | <b>£1,810.65</b> | <b>£3.75</b> | <b>£1,814.40</b> |

**Standing Orders - January Meeting**

| <b>Date</b> | <b>Payee</b>  | <b>Description</b> | <b>Net</b>     | <b>VAT</b>   | <b>Total</b>   |
|-------------|---------------|--------------------|----------------|--------------|----------------|
| 10/12/2021  | Tracey Martin | Salary December    | £648.96        |              | £648.96        |
| 10/12/2021  | Tracey Martin | IT Allowance       | £10.00         |              | £10.00         |
| 31/12/2021  | Unity Bank    | Qtrly Bank Charges | £18.00         |              | £18.00         |
|             | <b>Total</b>  |                    | <b>£676.96</b> | <b>£0.00</b> | <b>£676.96</b> |

**Lloyds Direct Debits - January Meeting**

| <b>Date</b> | <b>Payee</b> | <b>Description</b> | <b>Net</b>   | <b>VAT</b>   | <b>Total</b> |
|-------------|--------------|--------------------|--------------|--------------|--------------|
| 06/12/2021  | GiffGaff     | Monthly top up     | £5.00        | £1.00        | £6.00        |
|             | <b>Total</b> |                    | <b>£5.00</b> | <b>£1.00</b> | <b>£6.00</b> |

**Note: Due to the Agenda and Meeting Pack being distributed early because of Christmas additional invoices may be received and an updated payment schedule will be presented at the meeting**

## Precept

My apologies there was a mistake in the budget for the precept amount it should have been £18,840 received this year instead of £18,920 as at our meeting in January 2021 we had agreed to a decrease:

Extract from minutes: The previously circulated precept details were discussed. It was unanimously agreed that the precept for band d properties would remain the same as previous year at £15.02 with the Parish Council receiving £18,840 which is a slight decrease on previous year. Precept approved for 2021/2022.

Looking ahead to the precept for 2022-2023 if we want to keep the band d tax band the same the precept would be £20,132.66 as per the below calculations.

### Input 1

|  |                        |
|--|------------------------|
| Select your Organisation using the drop down Box in the Pink Box |                        |
| Parish   | Bledlow-cum-Saunderton |

### Input 2

Enter either your proposed Precept Demand **D11** or Band D Council Tax for 2021/22 **D13**

|                        |            |
|------------------------|------------|
| Precept                | £20,132.66 |
| Or                     |            |
| Band D Tax (Estimated) |            |

| Table - Summary of Results |            | Do not enter data below |            |  |
|----------------------------|------------|-------------------------|------------|--|
| Year                       | 2021-22    | 2022-23                 | Difference |  |
| Precept                    | £18,840.00 | £20,132.66              | £1,292.66  |  |
| Income                     | £18,840.00 | £20,132.66              | £1,292.66  |  |
| Tax Base                   | 1254.72    | 1340.39                 | 85.67      |  |
| Band D Tax (Estimated)     | £15.02     | £15.02                  | 0.00%      |  |

If we were to keep the precept the same as previous year £18,840 the band d tax would decrease by -6.39%

### Input 1

|  |                        |
|--|------------------------|
| Select your Organisation using the drop down Box in the Pink Box |                        |
| Parish   | Bledlow-cum-Saunderton |

### Input 2

Enter either your proposed Precept Demand **D11** or Band D Council Tax for 2021/22 **D13**

|                        |            |
|------------------------|------------|
| Precept                | £18,840.00 |
| Or                     |            |
| Band D Tax (Estimated) |            |

| Table - Summary of Results |            | Do not enter data below |            |  |
|----------------------------|------------|-------------------------|------------|--|
| Year                       | 2021-22    | 2022-23                 | Difference |  |
| Precept                    | £18,840.00 | £18,840.00              | £0.00      |  |
| Income                     | £18,840.00 | £18,840.00              | £0.00      |  |
| Tax Base                   | 1254.72    | 1340.39                 | 85.67      |  |
| Band D Tax (Estimated)     | £15.02     | £14.06                  | -6.39%     |  |

## Hillview Devolution Agreement:

In summary the Parish Council will receive £36.30 for the annual cutting of Hillview. Full details attached for information.