



# BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at Bledlow Ridge Village Hall on  
Thursday 7<sup>th</sup> October 2021 at 7.30pm

**Present: Councillors: S Breese (Chairman), S Reading (Vice Chairman), N Cox,  
J Butler, S Bird, A Sage, N Ingram, M Blackwell**  
**Clerk: Tracey Martin**  
**Buckinghamshire Councillor: R Carington**

100. **Apologies for absence:** Cllr Dobson  
Buckinghamshire Councillors: Cllr Etholen and Cllr Adoh.
101. **Dispensations:** None
102. **To approve the Full Council minutes of the meeting held on 2<sup>nd</sup> September 2021:** It was agreed by those councillors present that the minutes of the meeting held on 2<sup>nd</sup> September 2021 where a true and accurate account of the meeting. The minutes were approved following a proposal by Cllr Butler and seconded by Cllr Sage.
103. **To receive an update from Buckinghamshire Councillors:**
- 103.1. **Lydebrook Road and Footpath Closure:** Cllr Carington reported that no update has been received and this will be chased up after the 8 weeks which will be around 27<sup>th</sup> October.
- 103.2. **Pot Holes:** Cllr Carington reported that the drive around with the Local Area Technician had been cancelled due to conserving fuel. Cllr Cox requested an update from his email which had been sent to the Buckinghamshire Councillors highlighting issues:  
Resurfacing The Boot Car Parking: This is private land and would not be undertaken by TfB.  
Road surface need replacing due to car fire going in Chinnor direction location outside Lilly Bank Cottage: The LAT has reported that the repairs would cause further damage so the work will not be carried out. Cllr Cox indicated he would be writing to the Cabinet Member on this matter.  
Fords Close where it meets Chinnor Road surface repairs: Work has been completed.  
Pot holes outside Village Hall: This would need to be reported through FixmyStreet.  
Footpath outside the shop on Chinnor Road: Report through FixmyStreet.  
Raising the kerb outside The Boot to stop flooding: Has been marked up by TfB.  
Cllr Sage also raised the issue of North Mill Road and the sinkhole – Cllr Carington to follow this up with the LAT and Clerk to add to agenda. **Action: Cllr Carington / Clerk**
- 103.3. **Santesdune Way and A4010 Flooding:** Discussions were had and it was agreed that Cllr Blackwell and Cllr Carington would do a site visit. **Action: Cllr Blackwell / Cllr Carington**
- 103.4. **EE Mast Dean Valley Nursey:** It was agreed that this would be removed from the agenda.
- New Matters Requiring Buckinghamshire Councillors intervention:**
- 103.5. **Bin Collection Days:** Cllr Reading raised a concern that the bin days for Saunderton had changed from a Wednesday to a Tuesday but no prior notification had been received. Cllr Carington is aware of the issue and has raised it with the Waste Supervisor.
104. **Outstanding Actions:**
- 104.1. **Piccadilly:** The PID had been circulated prior to the meeting and Cllr Breese asked Councillors if they would be prepared to contribute towards this project or not. Discussions were had on the number of residents that would be benefit and the cost of the proposal. Cllr Breese proposed to Councillors that the Parish Council would contribute £5358.79 on the understanding that the remainder of the cost would be funded by the Community Board. A vote was taken and all Councillors were in favour. Clerk to liaise with Community Board.
- 104.2. **Rapid Rural:** Cllr Reading reported that the Parochial Church Council had informed Rapid Rural that the equipment has to be removed and has given them a year's notice. Unfortunately, it is not clear how many people in our parish will be impacted. Cllr Reading suggested that the Broadband Working Group could be resurrected and to reach out to residents through Facebook and newsletters.
- 104.3. **HS2:** Cllr Reading reported that he had submitted the proposal for road markings on the 4010 however, had written to the HS2 Road Safety Coordinator as he felt that the work could be carried out alongside the roadworks which are currently taking place. Cllr Reading had been informed that it would not be possible as the road needs to be tracked in.

104.4. **Lydebrook Footpath:** Covered under item 103.1.

105. **Report from Committees and Working Groups:**

105.1. **Parish Maintenance Committee:** Cllr Reading reported that a meeting had taken place with the Church Warden of Holy Trinity to discuss grass cutting. They have requested that the grass is cut twice possibly three times a year and that the clippings are collected.

105.2. Cllr Reading reported that the Rubber Mulch had been laid under the swing and basket swing at Meadow Styles.

105.3. Councillors had been circulated a quote prior to the meeting for works at Meadow Styles: Basket swing repairs, securing of fixings on swings, sandpit maintenance, removal of sharp fixings on seesaw and cableway repairs at a total cost of £1230 + VAT. A vote was taken and all Councillors were in agreement to proceed. Clerk to arrange works. **Action: Clerk**  
The Parish Maintenance Committee have agreed to defer non-urgent work on the playground such as repainting the equipment until the Spring.

105.4. **Definitive Map and Statement Project Working Group:** Cllr Bird had circulated working group minutes and a proposed notice prior to the meeting.  
Cllr Bird asked Councillors to each take on an area and walk the footpaths and to report any issues i.e. missing signs and any footpaths which are not on the map. **Action: All Councillors**  
The prepared notice will be published in Contact, Messenger, Facebook and on the Parish Council website. Cllr Bird will provide the Clerk with a list of local groups for the Clerk to circulate the notice too. **Action: Cllr Bird / Clerk**  
It was agreed that a dedicated email address would be set up. **Action: Clerk**

106. **Applications for Grants:** No applications had been received.

107. **Planning Matters:**

New Planning Applications: The comments for the following applications were ratified.

21/07591/TPO: 51 Saunderton Vale Saunderton: No objection

21/06853/FUL: Global Works Lee Road Saunderton: No objection

21/07663/FUL: 11 The Crest Bledlow Ridge: No objection

21/07605/LBC: The Manor House Perry Lane Bledlow: No objection

21/07604/FUL: The Manor House Perry Lane Bledlow: No objection

21/07711/CTREE: Holy Trinity Church Church End Bledlow: No objection

21/07632/FUL: Foresters Cottage Hill Top Lane Chinnor Oxfordshire: No objection

21/07743/ADRC: OS Parcel 0012 Lee Road Saunderton: Notification only

21/07740/ADRC: Top Meadow Routs Green Bledlow Ridge: Notification only

21/07824/CTREE: The Manor House Perry Lane Bledlow: No objection

21/07465/FUL: Cedar House Oddley Lane Saunderton: Objection

21/07843/FUL: Barn at Rear of Little Acorns Chinnor Road Bledlow Ridge: Comment to be decided.

Planning Applications which have been decided:

21/07250/CTREE: Holm Dene Church End Bledlow: Not to make a Tree Preservation Order

21/07047/FUL: The Clock House Chinnor Road Bledlow Ridge: Application Permitted

21/06988/CLP: Upton Lodge Chinnor Road Bledlow Ridge: Grant Certificate - Proposed Development

APP/K0425/D/20/3257987: Routs Green Farm, Retreat Lane, Bledlow Ridge: Appeal dismissed

APP/K0425/Y/20/3257988: Routs Green Farm, Retreat Lane, Bledlow Ridge: Appeal dismissed

21/06179/FUL: 9 Haw Lane Bledlow Ridge: Application Permitted

21/07037/LBCS19: Pitch Green Farm Chapel Lane Bledlow: Application Permitted

21/06298/FUL: Walnut Tree House Chinnor Road Bledlow Ridge: Application Permitted

21/06909/FUL: OS Parcel 4900 Deanfield Saunderton Buckinghamshire: Application Permitted

108. **Open Enforcement Matters:**

108.1.21/00344/OP: Longwood Farm, Lee Road: Case Officer allocated

108.2.20/00382/OP: 66 Haw Lane Bledlow Ridge: Notice takes effect on 1st September 2021 unless an appeal is made against it prior to that date. The notice was formally issued on 1st July

108.3.19/05576/FUL (SuDS): Santesdune Way, Smalldean Lane, Saunderton: Being progressed under outstanding actions. Cllr Blackwell and Cllr Etholen to meet onsite and define the issue.

**Cllr Blackwell and Cllr Etholen**

108.4.20/00397/OP: Crossview Shootacre Lane: Under appeal

108.5.20/00200/OP: The Old House, Chinnor Road, Bledlow Ridge: Awaiting notification of completion of works in order for a site visit.

108.6.Holpenny Barn Saunderton: Enforcement notice was issued on the 21<sup>st</sup> September and takes effect on the 1<sup>st</sup> November 2021 unless an appeal is made prior to this date.

109. **Authorisation of Payments:**

The following payments were submitted for approval:

Payments for approval at October 2021 Meeting							
Date	Inv No	Chq No:	Payee	Description	Net Amount	VAT	Amount
		101068	BCSPC	Reinstate Balance on Lloyds Account	£40.48		£40.48
01/08/2021	2116	101057	Ian Darkins	Renovation of bench & installation at Routs Green	£305.36		£305.36
26/08/2021	71	101058	G Spratt	Grass cutting Meadow Styles, Saunderton and Bledlow	£370.00		£370.00
01/09/2021	SB2021107	101059	PKF Littlejohn	Annual Audit 2020-2021	£300.00	£60.00	£360.00
02/09/2021	88.1	101060	Aylesbury Opera	Grant: 2nd Sept 21 - Minute ref: 88.1	£750.00		£750.00
02/09/2021	88.2	101061	Chinnor & Princes Risborough	Grant: 2nd Sept 21 - Minute ref: 88.2	£500.00		£500.00
02/09/2021	expenses	101062	Sue Bird	Expenses - Printing of Footpath Maps	£32.35	£6.47	£38.82
27/08/2021	1152	101063	TBS Hygiene	Bin Emptying August	£21.00	£4.20	£25.20
13/09/2021	expenses	101064	June Butler	Ramblers association membership	£36.60		£36.60
13/09/2021	12587	101065	Princes Risborough Town Council	Devolved Services cuts (13) 13/09/21	£276.90	£55.38	£332.28
15/09/2021	4561	101066	Reids Playground Maintenance	Rubber Mulch around swings / basket swing	£3,654.00	£730.80	£4,384.80
22/09/2021	12	101067	G Spratt	Grass Meadow Styles, Churchyards x 2 cuts. Fpthas - 75902,75903,59344	£530.00		£530.00
							£0.00
			<b>Total</b>		<b>£6,816.69</b>	<b>£856.85</b>	<b>£7,673.54</b>

Standing Orders - October Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
10/09/2021		Tracey Martin	Salary September	£648.96		£648.96
10/09/2021		Tracey Martin	IT Allowance	£10.00		£10.00
						£0.00
						£0.00
		<b>Total</b>		<b>£658.96</b>	<b>£0.00</b>	<b>£658.96</b>

Lloyds Direct Debits - October Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
04/09/2021	203027651563	IONOS	Monthly charge	£19.99	£4.00	£23.99
07/09/2021	203027689241	IONOS	Monthly charge	£8.99	£1.80	£10.79
15/09/2021	1631677530591	GiffGaff	Monthly top up	£5.00	£1.00	£6.00
		<b>Total</b>		<b>£33.98</b>	<b>£6.80</b>	<b>£40.78</b>

109.1. All payments were approved following a proposal by Cllr Butler and seconded by Cllr Ingram.

110. **To review and approve Haw Lane Footpath Agreement:** The previously circulated draft agreement was discussed. It was agreed by all Councillors present to approve the agreement provided there is a minimum term of five years but ideally to try for 10 or more years.
111. **To approve and sign Unity Bank Application Form:** The Clerk had completed the application form and presented to the meeting. The mandate on the form included Cllr Breese, Cllr Dobson and Cllr Sage. It was agreed that Cllr Butler, Cllr Bird and Cllr Ingram would also be added. Clerk to arrange for additional signatories on mandate once account is opened.
112. **Adoption of Updated Financial Regulations to Include Internet Banking:** Ahead of the meeting the Clerk had circulated updated Financial Regulations. Cllr Reading proposed the Financial Regulations should be adopted and Cllr Sage seconded. All Councillors were in agreement to adopt them.
113. **To review Savings Account recommendations and if thought fit approve opening account:** The Clerk had circulated a report ahead of the meeting. The recommendation was for Redwood Bank and discussions were had on whether to go for a 35- or 95-day account. Discussions were had on the funds which are currently held and a vote was taken with all Councillors in favour of opening a 95-day account. Clerk to arrange paperwork once Unity Account has been opened in order for the new account details to be the nominated account.  
**Action: Clerk**
114. **To Note 2020-2021 Accounts Signed off by External Auditor:** Accounts noted by all Councillors present. Councillors thanked the Clerk for her work on this matter.
115. **To Consider Draft Budget for 2022/2023:** The draft budget had been circulated ahead of the meeting. Discussions were had on the precept remaining the same for band D properties however, this will be confirmed once the report is received from Buckinghamshire Council. Cllr Cox requested that the arts budget be increased. It was agreed that this could be incorporated into another budget

line. Councillors to consider the budget ahead of November meeting where it will be approved.

**116. Correspondence, reports and issues from Councillors and Clerk**

116.1. Cllr Cox requested an update on Speedwatch. The Clerk reported that the group now had a coordinator who had completed their training. Dates had been released for when the groups can start operating.

116.2. Cllr Butler reported that a new roll top bin had been installed by the bus stop at The Crest.

116.3. Cllr Reading reported on the status of the consultation of the Village Green in Pitts Lane / Shootacre. Councillor Reading asked Councillors if the Parish Council would support him in writing a letter of support as although the land is in Princes Risborough many people who live in Shootacre Lane within our Parish would benefit. All Councillors were in agreement of Cllr Reading draughting a letter which will be submitted via the Clerk. **Action: Cllr Reading**

116.4. Cllr Ingram reported that he had seen online a call for members for the Village Hall.

116.5. Cllr Ingram queried the process for approving grants as he had felt uncomfortable at the last meeting voting with the representative present. It was agreed that at some times in can be awkward as all decisions need to be made in the public domain.

116.6. Cllr Ingram raised a concern with how Councillors interact with each other and the attitude which can sometimes be used. Discussions were had between Councillors and it was agreed to continue with these conversations outside the meeting. The Chairman reminded Councillors of the Code of Conduct which they had signed up to.

117. **Next meeting:** It was confirmed that the next meeting will be held on Thursday 4<sup>th</sup> November 2021 at Bledlow Village Hall.

There being no further business the meeting closed at 9.25pm

**Signed**.....

**Date**.....