



BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Annual Council Meeting held at Bledlow Village Hall
Thursday 20th May 2021 at 7pm

**Present: Councillors: N Cox, A Sage, J Butler, S Bird, D Dobson, S Breese,
M Blackwell, S Reading, N Ingram.**
Clerk: Tracey Martin
Councillors: Robert Carington and Shade Adoh
One member of the public present

1. **Election of the Chair to the Council and to receive the Chair's Declaration of Acceptance of Office.**
Cllr Breese was voted in as Chair and his Declaration of Acceptance of Office was signed and received.
2. **Election of the Vice-Chair to the Council and to receive the Vice-Chair's Declaration of Acceptance of Office.**
As there were no other nominations Cllr Reading was voted in as Vice-Chair and his Declaration of Acceptance of Office was signed and received.
3. **Apologies for absence:** Cllr Etholen sent his apologies in advance of the meeting.
4. **To receive any declarations of Interest:** None
5. **To approve the minutes of the meeting held on Thursday 1st April 2021 and the Annual Parish Meeting 2nd May 2019:**
It was agreed by those councillors present that the minutes of the meeting held on 1st April 2021 and 2nd May 2019 where a true and accurate account of the meeting.
The minutes were approved following a proposal by Cllr Sage and seconded by Cllr Bird.
6. **To review Committee / Working Group structures and to appoint members to serve on the undermentioned Committees / Working Groups:**
 - 6.1. **Covid 19 Support Group:** the support Group is currently inactive as Covid is receding. It was agreed that the support group will continue as is.
 - 6.2. **Devolved Services and Community Maintenance Committee:** It was agreed that Cllr Sage, Cllr Reading and Cllr Cox will continue on this Committee with Cllr Reading remaining in the position of the Chair.
7. **To review Committee and Working Groups Terms of Reference:**
 - 7.1. **Covid 19 Support Group:** To remain the same.
 - 7.2. **Devolved Services and Community Maintenance Committee:** Terms of Reference will be updated for the next Parish Council meeting to include a budget and spending power.
8. **To appoint representatives on the under mentioned bodies / groups:**
 - 8.1. **WDALC:** Cllr Sage and Cllr Dobson.
 - 8.2. **Community Boards:** Cllr Breese. Additional Councillors may be appointed to the sub-groups when they are announced.
 - 8.3. **Bledlow Ridge Village Hall Committee:** Cllr Butler.
 - 8.4. **Bledlow Village Hall Committee:** Cllr Bird.
 - 8.5. **Bledlow Consolidated Charities:** Cllr Sage. Cllr Sage requested the renomination of Joy Mackman be approved as a trustee for a four-year term. All Councillors were in favour and approved the appointment.
 - 8.6. **Meadow Styles:** It was agreed that this had been subsumed by the Devolved Services and Community Maintenance Committee and is no longer required.
 - 8.7. **Broadband Working Group:** This no longer requires a representative as the only outstanding issue is the church aerial faculty. To be moved to outstanding actions.
 - 8.8. **Footpaths:** Cllr Butler and Cllr Bird. It was agreed to try and get members of the public to check footpaths against the maps. Article to be drafted for Messenger, Contact and Ramblers Association. **Action: Cllr Butler**
 - 8.9. **Rural Forum:** Cllr Cox
 - 8.10. **HRC / CIC Action Committee:** Cllr Breese

9. **To Review the Council Asset Register:**

9.1. Discussions were had on the previously circulated Asset Register. It was agreed that the Parish Council does not own the Church Wall so that £10k listed on the asset register could be removed along with the defibrillator at £2,400 bringing the Council's assets to £85,000.

10. **To review and confirm eligibility for the General Power of Competence:**

10.1. The Clerk confirmed that she is CiLCA qualified and that two thirds of the Councillors had been elected. The Council resolved to adopt the General Power of Competence.

11. **Review and adoption of appropriate Standing Orders and Financial Regulations:**

11.1. All Councillors were in agreement to adopt the updated Standing Orders and approve the continuation of the current Financial Regulations.

12. **To review and decide on any amendments to Council policies:**

- 12.1. **Complaints Policy:** No amendments required. Approved
- 12.2. **Code of Conduct:** No amendments required. Approved
- 12.3. **Privacy Notice:** No amendments required. Approved
- 12.4. **Data Protection Policy:** No amendments required. Approved
- 12.5. **Model Publication Scheme:** No amendments required. Approved
- 12.6. **Website Accessibility Statement:** No amendments required. Approved

13. **To confirm the dates and times of future meetings:**

Parish Council Meetings

Meetings take place on the 1st Thursday of the month starting at 7.30pm apart from the Annual Meeting of the Parish in April and the Annual Meeting of the Council in May which start at 7pm.

- 3rd June 2021 – Bledlow Ridge Village Hall
- 1st July 2021 – Bledlow Village Hall
- 5th August 2021 – Bledlow Ridge Village Hall
- 2nd September 2021 – Bledlow Village Hall
- 7th October 2021 – Bledlow Ridge Village Hall
- 4th November 2021 – Bledlow Village Hall
- 2nd December 2021 – Bledlow Ridge Village Hall
- 6th January 2022 – Bledlow Village Hall
- 3rd February 2022 – Bledlow Ridge Village Hall
- 3rd March 2022 – Bledlow Village Hall
- 7th April 2022 – Bledlow Ridge Village Hall
- 5th May 2022 – Bledlow Village Hall

Devolved Services and Community Maintenance Committee

Meetings take place on the 2nd Monday following the Full Parish Council Meeting.

- 14th June 2021– Bledlow Ridge Village Hall
- 12th July 2021 – Bledlow Village Hall
- 16th August 2021 – Bledlow Ridge Village Hall
- 13th September 2021 – Bledlow Village Hall
- 18th October 2021 – Bledlow Ridge Village Hall
- 15th November 2021 – Bledlow Village Hall
- Future meeting dates to be agreed

There being no further business the meeting closed at 7.34pm

Signed.....

Date.....