



# BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in Bledlow Village Hall on  
Wednesday 4<sup>th</sup> May 2016 at 7.15pm

Present: Councillors S Bird, M Blackwell, S Breese (Chairman), J Butler, P Castle, N  
Cox, A Lord, S Reading and A Sage;  
Clerk: Jocelyn Cay

## 1. Apologies for absence

Apologies were received from County Councillor and District Councillor Carl Etholen.

## 2. Election of the Chairman and Vice-Chairman of the Council

2.1. As current chairman, Cllr Breese led proceedings. Prior to the election Cllr Breese explained that he had been chairman for 4 years and that he would be happy to continue for one more year in order to see out the completion of the Neighbourhood Plan however once that has been done he feels it will be time for him to stand down and allow a new Chairman to take over.

With there being no other nominations or volunteers for the role of Chairman, Cllr Reading proposed that Cllr Breese continue in the role. This was seconded by Cllr Cox and carried unanimously.

Cllr Breese then completed an acceptance of office form, witnessed by the clerk.

2.2. Cllr Reading was asked by the Chairman if he would be happy to continue in the role of Vice-Chairman and he confirmed that he would. With there being no other nominations or volunteers for the role of Vice-Chairman, Cllr Cox proposed that Cllr Reading continue in the role. This was seconded by Cllr Butler and carried unanimously.

## 3. Review of committees, sub-committees and working groups

The chairman asked the councillors who would be willing to be representatives for the various groups with the results as follows:

Wycombe District Association of Local Councils (WDALC) – Cllrs Sage and Lord  
Local Area Forum (LAF) – Cllr Reading  
Bledlow Ridge Village Hall Committee – Cllr Butler  
Bledlow Village Hall Committee – Cllr Bird  
Bledlow Consolidated Charities – Cllr Castle  
Meadow Styles – Cllr Sage  
Broadband – Cllr Reading  
Footpaths – Cllr Butler  
Neighbourhood Plan – Cllrs Breese, Sage and Castle  
Rural Forum – Cllr Cox

The clerk agreed to investigate the requirements of the WDALC including how many councillors the council need to nominate as representatives and how many meetings are held each year.

**Action: Clerk**

## 4. Confirmation of arrangements for insurance cover in respect of all insured risks

The clerk confirmed that insurance was in place.

4.1. Cllr Breese mentioned that a resolution was passed several years ago stating that councillors would be indemnified for any actions against them individually. He questioned whether this resolution formed part of the new Standing Orders. Cllr Castle confirmed that it was not. Cllr Breese therefore suggested that the Standing Orders should be amended so that councillors should be indemnified for any actions against them up to the limit allowed by law. It was agreed that the clerk would investigate the details of the current insurance policy and report back to the council as to whether or not

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councillors are already covered in an individual capacity and the issue would be added to the agenda for the June 2016 meeting of the council.

**Action: Clerk**

5. **Determination of the time and place of meetings for the next year**

It was confirmed that all meetings for the following year will continue to be held on the first Thursday of each month at 7.30pm with the venue alternating between Bledlow Village Hall and Bledlow Ridge Village Hall. It was noted however that, due to impending renovation work at Bledlow Village Hall, it may be necessary to have several consecutive meetings at Bledlow Ridge Village Hall.

Cllr Cox questioned whether the Annual Meeting of the Council needs to be held at alternative venues each year. Cllr Castle stated that it was not part of the Standing Orders however the clerk agreed to examine what would be best practice.

**Action: Clerk**

6. **Close**

The meeting was closed at 7.45pm.

**Signed.....**

**Date.....**