



# BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bledlow Village Hall on  
Thursday 3<sup>rd</sup> March 2016 at 7.30pm

Present: Councillors M Blackwell, S Bird, J Butler, S Breese  
(Chairman), A Sage, N Cox, A Lord and S Reading.

Clerk: Julie Bunker

Three members of the public

## 1. **Apologies for Absence**

Apologies were received from County and District Councillor Carl Etholan.

## 2. **To Approve the Minutes of the Meeting held on 4<sup>th</sup> February 2016**

The minutes were approved and signed by the Chairman as a true record.

Acceptance was proposed by Cllr Sue Bird and seconded by Cllr June Butler

## 3. **Neighbourhood Plan**

*To receive and acknowledge minutes from the Neighbourhood Plan Working Group*

The formal report from the Parish Survey has been received. A total of 360 responses were returned out of 921 surveys sent out, a return rate of 39%. 70% responded to the survey by completing the hardcopy questionnaire, with the remaining 30% filling in the survey online.

The first Public Exhibition has been held with a total of 69 attendees. Opinion from the attendees was that there was a lot to take in and not enough time to respond. The consultation has therefore been extended, with responses to be submitted by the 23<sup>rd</sup> March 2016.

There will be a number of further clinics held for members of the public to attend, the likely dates are 14<sup>th</sup>, 17<sup>th</sup> and 19<sup>th</sup> March 2016. The Clerk will book village halls and liaise with Luca Guerzoni.

**Action: Clerk**

rCOH Ltd have given us a positive response to the work so far.

Cllr Nigel Cox thanked Luca Guerzoni for his excellent presentation on the NP to the Bledlow Ridge Friendship Club.

### *Neighbourhood Plan Budget – Update*

It was agreed to continue with the current budget despite the shortfall of grants.

The services of a QC may be required and it was proposed by Cllr Breese that a contingency of £1000 be put in place for this and this was unanimously agreed.

## 4. **Planning Matters**

*To Resolve/Endorse Planning Applications responses (see attached)*

Current applications were discussed and responses approved.

## 5. **Applications for Grants**

*To consider any applications received*

An application from the Bledlow Queens 90<sup>th</sup> Birthday Celebrations (BQ90BC) Chairman, Mr Bob Uglow, had been received and he attended the meeting to explain that the celebrations were to be held in Bledlow to celebrate the Queen 90<sup>th</sup> Birthday. Activities to include a Pageant and Tea Party. Cllr Lord proposed a sum of £500 towards the costs and this was seconded by Cllr Nigel Cox.

Initial.....

6. **Authorisation of Payments**

*To approve Payments for March 2016*

The payments were unanimously agreed.

Payments for approval at March 2016 Meeting					
Cheque No	Payee	Description	Net Amount	VAT	Amount
100566	Julie Bunker	February Salary	£458.33		£458.33
100567	Julie Bunker	Expenses (February)	£52.78	£1.00	£53.78
100568	Bledlow Village Hall	March PC meeting	£36.00		£36.00
100569	John Lawrence	Installation of 2 Noticeboards	£175.00		£175.00
100570	TBS	Bin Emptying (Dec and Jan)	£51.30	£10.26	£61.56
	<b>Subtotal</b>		<b>£773.41</b>	<b>£11.26</b>	<b>£784.67</b>
Neighbourhood Plan Expenditure					
100571	rCOH	SEA	£2,580.00	£516.00	£3,096.00
	<b>Subtotal</b>		<b>£2,580.00</b>	<b>£516.00</b>	<b>£3,096.00</b>
	<b>Total for month</b>		<b>£3,353.41</b>	<b>£527.26</b>	<b>£3,880.67</b>

7. **To agree the appointment of the new Parish Clerk**

Councillor Butler gave an overview on the process undertaken to find a new Clerk. There were 6 applications received and all were interviewed. Mrs Jocelyn Cay was selected as the preferred candidate. The Parish Council unanimously agreed that Mrs Cay should be appointed and she duly accepted. Julie Bunker will formally remain in post until the end of March with Mrs Cay shadowing her during that time.

8. **To formally agree and sign the Devolution Contract with Wycombe District Council regarding the Land at Hillview.**

Cllrs Stephen Reading and Mike Blackwell signed the contract on behalf of the Council. The contract will take effect from 1<sup>st</sup> April 2016.

9. **Standing Orders – to adopt new standing orders**

The Standing Orders were proposed by Cllr Sue Bird and seconded by Cllr Andrew Sage.

10. **Financial Regulations – to adopt new Financial Regulations**

The Financial Regulations were proposed by Cllr Tony Lord and seconded by Cllr Mike Blackwell.

11. **Chinnor Neighbourhood Plan – to agree a response to this consultation**

Councillor Lord had drafted a response to this plan on behalf of the Parish Council and it had been distributed prior to the meeting. After discussion, several amendments were agreed and Cllr Lord will forward the final copy to the Clerk for submission.

**Action: Clerk and Cllr Lord**

12. **Princes Risborough Town Plan – to agree a response to this consultation**

Councillor Bird had drafted a response to this plan on behalf of the Parish Council and it had been distributed prior to the meeting. Several amendments were agreed at the meeting and Cllr Bird will forward the final document to the Clerk for submission.

**Action: Clerk and Cllr Bird**

13. **Meadow Styles – Cllr Andrew Sage**

There was no report from the parents group, however since the last meeting a tree in the hedge line at the front of the playground had blown down taking power cables with it. Concern was raised by some parishioners about the rest of the trees here. The Clerk will investigate to find out who has responsibility for the boundary hedge and trees.

**Action: Clerk**

Initial.....

**14. Correspondence, reports and issues from Councillors and Clerk**

- Cllr Mike Blackwell reported that a Flood Defence meeting is due to take place on 26<sup>th</sup> March 2016 and that several residents are investigating the state of the drains and associated pipework under the A4010 as it is suspected that they are blocked.
- Cllr Nigel Cox reported that the footway along the A4010 had been sided out but this had exposed the poor state of the surface. The Clerk will write to TfB to thank them for the work and ask when resurfacing is likely to take place.

**Action: Clerk**

- Cllr Nigel Cox reported that TfB had sent out letters to residents of Chinnor Road, asking them to cut back their hedges. Residents were not happy about this as the hedges that were causing concern are believed to be the responsibility of TfB. The LAT has responded saying he would meet with Cllr Cox but that he has 28 days to respond to non-urgent matters, this was felt to be too long and Cllr Cox will bring the matter to the attend of Cllr Etholan.

**Action: Cllr Cox**

- Cllr Stephen Reading reported that the latest position on the High speed broadband proposals have been submitted to WDC by BT and these are currently being evaluated by Bucks Business First with BDUK. It is hoped decisions will be made by April 2016. The Clerk had not been able to contact Chris Rawson of Connected Counties regarding an update from him on the matter but will work with Cllr Reading on this.

**Action: Clerk and Cllr Reading**

- Cllr Stephen Reading reported that TfB had finally given an estimate of the costs involved in the safety scheme at Sandpit Lane/Phoenix Trail and noted that new applications were being invited for the 2016/17 Local Priorities Schemes. The Clerk will re-submit an application for funding for this scheme.

**Action: Clerk and Cllr Reading**

**15. To confirm next meeting to be held on Thursday 7<sup>th</sup> April 2016 at Bledlow Ridge Village hall at 7.30pm**

**Signed.....**

**Date.....**