



BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held via Zoom on
Thursday 4th February 2021 at 7.30pm

**Present: Councillors: N Cox, A Sage, J Butler, S Bird, D Dobson, S Breese,
S Reading (Chair), A Lord (Vice Chair)**

Clerk: Tracey Martin

Four members of the public present

The meeting was conducted pursuant to the provisions of the Council's Standing Orders as modified by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

1. **Apologies for absence:** Cllr Mike Blackwell and Cllr Shade Adoh
2. **Dispensations:** None
3. **To approve the minutes of the meeting held on Thursday 7th January 2021**
It was agreed by those councillors present that the minutes of the meeting held on 7th January 2021 where a true and accurate account of the meeting.
The minutes were approved following a proposal by Cllr Butler and seconded by Cllr Sage.
4. **Members of the Public Invited to Speak:** No members of the public present wished to speak at this stage of the meeting.
5. **Motion: Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, a resolution is required to exclude the public and press to protect the confidential nature of the business to be transacted during consideration of items 6 and 7 on the agenda.** The Council resolved to exclude members of the public and press for items 6 and 7.
6. **To Discuss and Consider Legal Action**
 - 6.1. Discussions were had and it was agreed that a follow up letter will be sent around the 29th March requesting a face-to-face meeting with Buckinghamshire Council to progress the matter.
 - 6.2. Clerk to add to the agenda for March a motion to allocate a budget. **Action: Clerk**
7. **To Consider Commercial Interests**
 - 7.1. Discussions were had on Commercial Interests.
8. **Motion: Public Bodies (Admission to Meetings) Act 1960: to resolve that the public and press be re-admitted to the meeting.** The Council resolved to readmit the public and press.
9. **Outstanding Actions:**
 - 9.1. **Rapid Rural:** Cllr Reading reported that he had made contact with the Diocese Registrar who had agreed to act on behalf of the Parish Council. Costing details to follow.
 - 9.2. **Piccadilly Progress from Community Board:** Cllr Breese reported that the Community Boards had contacted him and TfB had suggested double height concrete kerbs which would not be suitable. Cllr Breese has offered an onsite meeting with TfB to discuss options.
 - 9.3. **Saunderton Burial Ground Fees:** The Clerk reported that the fees had not been updated since 2015. Clerk will compare local Parish Councils fees and prepare a report for the next meeting. The Clerk also reported that there had been some confusion over the land which the Parish Council owns as the Reverent believed it belonged to the Church and that he had to attend any burials. This matter was resolved between all parties with all clear that the Civil Burial Ground is the property of the Parish Council. The Clerk also reported that according to a letter from 1965 the deeds were being held by a local solicitor and is trying to obtain confirmation of this. Discussions were had on getting the land registered. **Action: Clerk**
Cllr Reading thanked the Clerk for the work she had put in handling the burial enquiry.

10. Reports from Sub-committees:

Covid-19 Support Group:

- 10.1. Cllr Sage reported that there had been a handful of prescription requests which he had been collecting.
- 10.2. Cllr Sage confirmed that around 30 laptops had been distributed, they had gone to Bledlow Ridge, Lacey Green and West Wycombe School. There are still some laptops being wiped and Cllr Reading is trying to identify other schools where they may be of use too. It was suggested that Cllr Reading contact Naphill and Walters Ash Primary School. **Action: Cllr Reading**
- 10.3. Cllr Sage reported that the cost per machine works out around £9.27, this will be reduced to £6.25 per laptop when the last of the laptops have been completed.
- 10.4. Cllr Sage thanked all those that had volunteered to assist with the laptops.

Devolved Services and Community Maintenance Committee

- 10.5. Cllr Reading confirmed that a meeting had taken place on the 18th January.
- 10.6. The Council agreed to add footpaths to the Terms of Reference for the Committee.
- 10.7. Cllr Butler reported that she had written informally to the owners of the land in Haw Lane which the Parish Council would like to discuss the possibility of a footpath but had received no reply. Cllr Sage has a telephone number which he will share with Cllr Butler. **Action: Cllr Sage**
- 10.8. Cllr Breese raised the issue of sign cleaning. This has been added to the agenda for the Devolved Services and Community Maintenance Committee.
- 10.9. The Clerk reported that The Crest had been devolved to the Parish Council. The arboriculturalist visited The Crest last week and is going to give a recommendation on the cut. The Clerk also reported that The Crest payment had been calculated incorrectly and according to TfB the Parish Council should receive x3 of the pence per metre – front, back and top. Clerk is trying to progress this matter.
- 10.10. Cllr Lord reported that he had personally raised the issue of horse riders riding on footpaths and cutting up fields.

11. Parish Maintenance: Nothing to report

12. Applications for Grants: The Chairman, Treasurer (and Vice Chairman) and Martyn Timberlake were in attendance to represent Bledlow Village Hall's grant application.

- 12.1. The Treasurer of Bledlow Village Hall provided further information the Village Hall's accounts.
- 12.2. Discussions were had on whether the application should have been submitted separately i.e., Roof and Bell Tower which are the most urgent jobs. Concerns were also raised that no match funding had been applied for before approaching the Parish Council.
- 12.3. As the grant is for £70k it was agreed that no decision could be taken at the meeting as further investigations would be necessary and Councillors decided to set up a Working Party to report back to the Parish Council at the meeting in April. The Working Party will consist of Cllr Reading, Cllr Bird, Cllr Butler and Cllr Cox. Meeting dates to be agreed offline. **Action: Cllr Reading, Cllr Bird, Cllr Butler and Cllr Cox**
- 12.4. The second application for £7k for running costs will be carried over to the March meeting.

13. Planning Matters:

New Planning Applications:

- 13.1. 20/08444/CLE – 19 Ford Close, Bledlow: No comment has been submitted.
- 13.2. 20/08455/FUL – The Spinneys, Shootacre Lane, HP27 9EH: The Parish Council has no objections to this application.
- 13.3. 21/05043/PNP3S – OS Parcel 0012 Lee Road, Saunderton: Comment submitted – see planning portal for full details.
- 13.4. 20/07685/FUL– Holpenny Barn, Saunderton: The Parish Council has objected to this application.
- 13.5. 20/08394/FUL– Southfield Farm, Bledlow Ridge: Comment discussed and to be submitted.
- 13.6. 21/05088/FUL– Crossview, Shootacre Lane, HP27 9EH: The Parish Council objects to this application.
- 13.7. 20/08487/CLP – 5 Gables Drive, Saunderton: Comment to be submitted.
- 13.8. 21/05143/FUL – Crendon House, Bledlow Ridge: The Parish Council objected to this application.
- 13.9. 21/05157/FUL – Crossview, Shootacre Lane, HP27 9EH: The Parish Council has no objections to this extension provided the outbuilding which has been constructed is removed.

Planning Applications which have been decided:

- 13.10.20/08113/CTREE – Church End Cottages, Bledlow: The Parish Council had no objections to this application and the decision was not to make a tree preservation order.
- 13.11.20/08158/CLP – Ashridge House, Bledlow Ridge: The Parish Council objected to this application and the application was permitted.
- 13.12.20/08068/LBC – Pitch Green Farm, Bledlow: The Parish Council had no objections to this application and the application was permitted.
- 13.13.All Councillors to go through outstanding planning applications to ensure that no decisions have been made.

Action: All Councillors

14. Authorisation of Payments:

The following payments were submitted for approval:

Payments for approval at February 2021 Meeting						
Cheque No	Inv No	Payee	Description	Net Amount	VAT	Amount
		Bledlow-cum-Saunderton Parish Council	Reinstate balance (£613.26) plus below highlighted payments	£4,272.92	£709.20	£4,982.12
	4102	Reids Playground Maintenance	Repairs - Basket Swing, Log Walk, Cableway Check	£825.00	£165.00	£990.00
	175	TBS Hygiene	Bin Emptying Dec 2020	£31.00	£6.20	£37.20
	4979	4 Seasons Tree Care	The Crest Tree Works	£180.00	£36.00	£216.00
	2021-1	Bledlow Village Hall	Hall Hire - Jan & Mar 2020	£80.00		£80.00
	n/a	Andy Sage	Mileage collecting laptops 153 miles @ .22p	£33.66		£33.66
	1267	Oxford Oak Tree Surgery	Tree Works Meadow Styles	£700.00	£140.00	£840.00
	4984	4 Seasons Tree Care	Work at The Dell	£930.00	£186.00	£1,116.00
	4144	Reids Playground Maintenance	Cableway Repairs,	£880.00	£176.00	£1,056.00
Lloyds Bank Account Spend February 2021 Meeting						
	Invoice No:	Payee	Description	Net Amount	VAT	Amount
	2205025891	Buckinghamshire Council	Annual Playground Inspection 2020	£43.50	£8.70	£52.20
	154880	TBS Hygiene	Bin emptying November	£31.00	£6.20	£37.20
	159455229	Stephen Reading	Laptops for Kids - Wireless Network Adaptor and Webcam	£39.80		£39.80
		Amazon	Hand Gel for Meadow Styles	£31.98		£31.98
		Amazon	Power Cables	£32.14		£32.14
		Amazon	Power Cables	£51.98		£51.98
		Amazon	USB Stick for Repurposing Laptops	£49.98		£49.98
		Amazon	Cables for Laptops	£67.94		£67.94
		Amazon	Wipes for Sanitising Laptops	£14.97		£14.97
		Amazon	Headset for Laptops for Kids	£15.99		£15.99
		Amazon	Foot Operated Sanitiser Unit & Sanitiser	£261.99		£261.99
		Total		£641.27	£14.90	£656.17
Standing Orders - February Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
10/01/2021		Tracey Martin	Salary January	£648.96		£648.96
10/01/2021		Tracey Martin	IT Allowance	£10.00		£10.00
		Total		£658.96	£0.00	£658.96
Lloyds Direct Debits - February Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
07/01/2021	203024510693	IONOS	Monthly Fee	£22.93	£4.59	£27.52
07/01/2021	203024504108	IONOS	Monthly Fee	£19.99	£4.00	£23.99
15/01/2021	1610686220296	GiffGaff	Monthly Top Up	£5.00	£1.00	£6.00
19/01/2021	63846996	Zoom	Monthly Fee	£11.99	£2.40	£14.39
		Total		£59.91	£11.99	£71.90

All payments were approved following a proposal by Cllr Bird and seconded by Cllr Lord.

15. Kendrick Homes Development:

- 15.1. As Cllr Blackwell was not in attendance it was agreed to defer this item. Cllr Reading to contact Cllr Blackwell to discuss.

16. Correspondence, reports and issues from Councillors and Clerk

- 16.1. Cllr Cox raised an issue with outstanding road issues in Bledlow Ridge. Action seems to have been taken on similar road issues i.e. where there had been a van fire in Upper Icknield Way but where they had been a van fire in Bledlow Ridge no action has been taken. Cllr Reading to email list o/f outstanding issues to Cllr Etholen. **Action: Cllr Reading**
- 16.2. Cllr Butler reported the issue off fly tipping outside the Molins site. This has been reported through Fixmystreet and The Clerk has made contact with an Officer at Buckinghamshire Council. Cllr Reading suggested that the Parish Council write to St Conger. **Action: Clerk**
- 16.3. Cllr Lord reported an issue with the white lines which were painted on Chinnor Road less than three months ago, and are widely disintegrating

17. **Next meeting:** It was confirmed that the next meeting will be held via Zoom on Thursday 4th March 2021 starting at 7.30pm.

Meeting closed at 9.30pm

Signed.....

Date.....