



BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held via Zoom on
Thursday 3rd December 2020 at 7.30pm

Present: Councillors: N Cox, A Sage, J Butler, S Bird, M Blackwell, D Dobson, S Breese, S Reading (Chair), A Lord (Vice Chair)
Clerk: Tracey Martin
Councillor: Shade Adoh
Five members of the public present

The meeting was conducted pursuant to the provisions of the Council's Standing Orders as modified by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

1. **Apologies for absence:** Cllr Carl Etholen

2. **Dispensations:** None

3. **To approve the minutes of the meeting held on Thursday 5th November 2020**

It was agreed by those councillors present that the minutes of the meeting held on 5th November 2020 where a true and accurate account of the meeting.

The minutes were approved following a proposal by Cllr Butler and seconded by Cllr Bird.

4. **Members of the Public Invited to Speak:**

A member of public was online to speak regarding the CIC. Cllr Reading ruled that members of the public could not speak on items that were not on the meeting Agenda as set out in Standing Order 3e.

5. **Outstanding Actions:**

5.1. **Meeting Format and Minute Content:** to be removed from outstanding actions.

5.2. **Rapid Rural:** Cllr Reading reported that he had been liaising with a firm of solicitors and they are debating whether they will take on the work.

6. **Motion: To form a Devolved Services and Community Maintenance Committee & Acceptance of Terms of Reference:** Cllr Reading proposed the motion and Cllr Lord seconded. All councillors were in support of the committee and terms of reference and the council resolved to form the Devolved Services and Community Maintenance Committee.

7. **Reports from Sub-committees:**

7.1. **Covid-19 Support Group:** Cllr Breese reported that the group is struggling to find PCs however, three laptops are ready to be delivered to Bledlow Ridge School this week.

8. **Devolved Services and Parish Maintenance**

8.1. **Approval of tree quotes The Dell:** The previously circulated quotes were discussed and it was resolved to award the work to Four Seasons Tree Care at a cost of £1030 plus VAT

8.2. **Approval of tree quotes at the Crest:** The previously circulated quotes were discussed and it was resolved to award the work to Four Seasons Tree Care at a cost of £180 plus VAT. Clerk to enquire whether there is a discount as they have also been awarded The Dell. **Action: Clerk**

8.3. **Approval of Tree quotes at Meadow Styles:** The previously circulated quotes were discussed and it was resolved to award the work to Oxford Oak Tree Surgery at a cost of £700 plus VAT subject to the clerk confirming that adequate insurance is in place.

8.4. **Approval of Meadow Styles Playground Repair Quotes:** The previously circulated quotes were discussed. All councillors were in favour of approving the quote however, it was agreed that Cllr Sage will liaise with Meadow Styles Parents Group as to whether they approve the work being carried out from the Capital Expenditure budget that the Parish Council holds on their behalf. Clerk to send Cllr Sage up to date spreadsheet of Capital Expenditure to date.

Action: Cllr Sage / Clerk

8.5. **Approval of Meadow Styles Maintenance Repair Quotes:** This item was deferred as only one quote had been received,

8.6. **Hedge at The Crest:** Discussions were had on whether this had been handed over to the Parish

Council. The Clerk reported that she is waiting for an update from Buckinghamshire Council. Clerk to chase.

Action: Clerk

9. Applications for Grants:

9.1. **Bledlow Cross:** Cllr Sage referred to the previously circulated grant application. Discussions were had and all Councillors were in favour of the application and resolved to grant £875 which will be match funded by the Community Boards.

9.2. **Bledlow Cricket Club:** The Treasurer of the Cricket Club was in attendance and presented his application which had been previously circulated. All councillors were in agreement that the cricket club should try and obtain match funding and then reapproach the Parish Council who in principle are in support of the application. Cllr Reading and Cllr Cox to share details of potential funding sources.

Action: Cllr Reading / Cllr Cox

10. Planning Matters:

New Planning Applications:

10.1. 20/07754/FUL – Farley Cottage, Saunderton: The Parish Council has no objections to this application.

10.2. 20/07887/TPO – The Boot, Bledlow Ridge: The Parish Council has no objections to this application.

10.3. 20/07851/FUL – OS Parcel 5382, Bledlow Ridge: The Parish Council has objected to this application.

10.4. 20/07961/LBC – The Manor House, Bledlow: The Parish Council has no objections to this application.

10.5. 20/08068/LBC & 20/08067/FUL – Pitch Green Farm, Bledlow: The Parish Council has no objections to this application.

10.6. 20/08141/HPDN – 13 Fords Close, Bledlow Ridge: The Parish Council has no objections to this application.

Planning Applications which have been decided:

10.7. 20/07270/FUL– 5 Bledlow Cottages, Bledlow: The Parish Council objected to this application and the application was withdrawn.

10.8. 20/07581/CTREE & 20/07583/CTREE– Bakehouse Farm, Bledlow: The Parish Council had no objections to this application and the decision was not to make a tree preservation order.

10.9. 20/07202/FUL– Land Rear of Perryfield, Bledlow: No comment was submitted and the application was permitted.

10.10.20/05492/FUL & 20/06351/FUL– Southfield Farm, Bledlow Ridge: The Parish Council objected to the original applications and the applications were refused. An appeal was then submitted which was refused.

10.11.20/07474/FUL – 42 Saunderton Vale, Saunderton: The Parish Council had no objections to this application and the application was permitted.

10.12.20/07126/TPO – Chawley Green Farm, West Wycombe: The Parish Council had no objections to this application and the application was permitted

10.13.20/07160/FUL – The Clock House, Bledlow Ridge: The Parish Council objected to this application and the application was refused.

10.14.20/07172/FUL – 19 Hillview, Saunderton: The Parish Council did not submit a comment and the application was permitted.

10.15.20/07465/FUL – Chesterton House, Saunderton: The Parish Council objected to this application and the application was refused.

11. **Authorisation of Payments:** The following payments were submitted for approval:

Payments for approval at December 2020 Meeting						
Cheque No	Inv No	Payee	Description	Net Amount	VAT	Amount
		Bledlow-cum-Saunderton Parish Council	Reinstate balance (£55.17) plus below highlighted payments	£1,301.22	£52.25	£1,353.47
	12258	Princes Risborough Town Council	Devolved Svs Grass Cutting	£189.00	£37.80	£226.80
	05368/2020	Duckworth Arboriculture	The Dell and Bledlow £620 authorised at extraordinary mtg and £155 for Bledlow in Clerks expenditure limit reported at Extraordinary meeting	£775.00		£775.00
	154759	TBS Hygiene	Bin emptying October	£26.25	£5.25	£31.50
	4	G Spratt	Hedge cutting meadow styles	£250.00		£250.00
	n/a	WDALC	Annual Sub 21/22 (2029 electoral role)	£15.00		£15.00
		Tracey Martin	Expenses as per below	£14.99	£3.00	£17.99
						£0.00
						£0.00
		Total		£1,316.21	£55.25	£1,371.46
			Tracey Martin Expenses			
				Net	VAT	Total
			Printing Cartridges	14.99	3	£ 17.99
						£ -
				£ 14.99	£ 3.00	£ 17.99
Lloyds Bank Account Spend December 2020 Meeting						
Invoice No:	Payee	Description	Net Amount	VAT	Amount	
	TNBL	Grant for sign	£740.00		£740.00	
154640	TBS	Bin Emptying Sept	£21.00	£4.20	£25.20	
s.137	Stephen Reading	Reimbursement for wreath remembrance day	£39.97		£39.97	
20201155	PKF Littlejohn	Annual Audit	£200.00	£40.00	£240.00	
					£0.00	
	Total		£1,000.97	£44.20	£1,045.17	
Standing Orders - December Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
10/11/2020		Tracey Martin	Salary November	£648.96		£648.96
10/11/2020		Tracey Martin	IT Allowance	£10.00		£10.00
						£0.00
		Total		£658.96	£0.00	£658.96
Direct Debits - December Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
04/11/2020	203023715698	IONOS	Monthly Fee	£19.99	£4.00	£23.99
07/11/2020	203023752266	IONOS	Monthly Fee	£8.99	£1.80	£10.79
15/11/2020	1605415984764	GiffGaff	Monthly Top Up	£5.00	£1.00	£6.00
		Zoom	Monthly Fee	£11.99	£2.40	£14.39
		Total		£45.97	£9.20	£55.17

All payments were approved following a proposal by Cllr Lord and seconded by Cllr Sage.

12. **Discuss and Approve Budget for 2021/2022.**

12.1. The previously circulated budget was discussed and approved and it was agreed to set the precept with a 0% increase due to the high levels of reserves which the Parish Council has. All Councillors were in favour and the council approved the budget for 2021/2022.

13. **Community Engagement Motion:**

13.1. Cllr Reading asked to defer the motion to January, all Councillors were in agreement.

14. **To Ratify decision to submit an application to the Community Boards for Piccadilly.**

14.1. Due to timings of the Parish Council meeting and a deadline for the Community Boards, a vote had been taken via email to submit an application for Piccadilly to the Community Boards. All councillors had been in favour via email and the decision ratified at the Parish Council meeting.

15. Approval of Grants Application Policy

15.1. The previously circulated Grant Application Form and Policy were discussed. It was noted that a checklist should be added to the application form. **Action: Clerk**

A vote was taken and all councillors were in favour of adopting the policy and application form. The Grant Policy and Application form will be uploaded to the website for easy access to potential applicants.

16. Correspondence, reports and issues from Councillors and Clerk

16.1. The Clerk passed on thanks from TNBL for the grant which they had received.

16.2. Cllr Cox reported that TfB had re-lined Chinnor Road from the County Boundary through to Chinnor Hill.

16.3. Cllr Reading reported that Speedwatch had been discussed at the Community Board meeting. It is currently on hold due to Covid-19 however, the Community Boards are hopeful that it can be reinstated in the New Year. In the meantime, Cllr Reading has made enquiries to have a traffic car parked up in the parish.

16.4. Cllr Lord stated that the Clerk had previously circulated a piece from Buckinghamshire Council regarding how to slow traffic. Cllr Lord proposed that the Parish Council writes to them to see if they can offer any support. **Action: Cllr Lord**

16.5. Discussions were had on a building structure which is being erected in Shootacre Lane and looks like a single-story dwelling which doesn't have a planning application. It has been reported to enforcement however it was suggested to steer members of the public to the planning portal for guidance. Cllr Reading to contact Cllr Etholen regarding this matter. **Action: Cllr Reading**

16.6. Cllr Butler raised the article which had appeared in the Bucks Free Press regarding the Molins site and 130 and the proposal of 130 houses. No application has been submitted at this stage.

16.7. Cllr Reading stated that the HS2 funding which the Parish Council put in a submission for has now been appointed an Officer at Buckinghamshire Council who has been tasked with reengaging with Parish Councils.

16.8. Cllr Reading reported that he had been contacted by Bledlow Church regarding pollarding of the trees. Clerk to get an Arboricultural survey carried out. **Action: Clerk**

17. **Next meeting:** It was confirmed that the next meeting will be held via Zoom on Thursday 7th January 2021 starting at 7.30pm.

Meeting closed at 9.25pm

Signed.....

Date.....