



# BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held via Zoom on  
Thursday 5<sup>th</sup> November 2020 at 7.30pm

**Present: Councillors: N Cox, A Sage, J Butler, S Bird, M Blackwell, D Dobson, S Breese, S Reading (Chair), A Lord (Vice Chair)**  
**Clerk: Tracey Martin**  
**Councillor: Carl Etholen and Shade Adoh**  
**Two members of the public present**

The meeting was conducted pursuant to the provisions of the Council's Standing Orders as modified by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

1. **Apologies for absence:** None
2. **Dispensations:** None
3. **To approve the minutes of the meeting held on Thursday 1<sup>st</sup> October 2020 and the minutes from the Extraordinary meeting on 25<sup>th</sup> September 2020:**

Two minor amendments were made to the minutes of 1<sup>st</sup> October 2020: Item 14.10 amend from refuge to refuse and item 10.2 amend Coat to Coal.

It was agreed by those councillors present that aside from the above amendments the minutes of the meeting held on 1<sup>st</sup> October 2020 where a true and accurate account of the meeting.

The minutes were approved following a proposal by Cllr Lord and seconded by Cllr Sage.

Minutes of the Extraordinary meeting 25<sup>th</sup> September 2020 – It was agreed that the minutes were a true and accurate account of the meeting. The minutes were proposed by Cllr Cox and seconded by Cllr Butler.

The minutes will be formally signed (wet signature) when the current Covid19 lockdown constraints are lifted.
4. **Members of the Public Invited to Speak:**

A representative of Tudor Stud Farm addressed Councillors to inform them about the pre-planning application which they are preparing. Discussions were had and it was agreed that councillors could not comment until a full planning application had been received.
5. **Outstanding Actions:**
  - 5.1. **Liaise with Princes Risborough & Chinnor regarding a potential new halt on the line at Bledlow:** No further update, it was agreed to remove from outstanding actions until progress had been made.
  - 5.2. **Parking Solutions Saunderton:** Discussions were had and the PID formally agreed at a cost to the parish council of £5566.90.
  - 5.3. **Bledlow Cross:** Cllr Sage reported that a site visit had taken place and referred to the previously circulated information pack on the restoration work. Cllr Sage stated that a bid had been submitted to the Community Board for match funding to which the Parish Council is being asked for an agreement in principle for a grant of £875. All councillors agreed in principle however a formal motion will be proposed at the December meeting.
  - 5.4. **Meeting Format and Minute Content:** No progress has been made. **Action: Cllr Reading & Cllr Lord.**
  - 5.5. **Bid for HS2 Road Safety Funding:** Remove from outstanding actions until update received.
6. **Forming of Devolved Services Sub Committee:** The motion was not seconded and therefore no discussion or decision on the motion took place
7. **Reports from Sub-committees:**
  - 7.1. **Amendment of Terms of References for Covid-19 Support Group:** Cllr Breese reported that the Covid Support Group needs to extend its terms of reference to include supporting businesses and education with the PCs for kids' initiative. All councillors were in agreement.

## 8. Household Waste Recycling Centre:

- 8.1. The following motion was withdrawn therefore no discussion or vote took place: To discuss and consider whether to vote upon the following motion: BcS Parish Council supports the reinstatement of the BR Household Recycling Centre, to operate as planned on an 'as was' basis with a volume limit of household waste of 5000 tonnes per annum.
- 8.2. Cllr Reading summarised the actions which had taken place so far. Cllr Lord raised a concern with a decision which was taken in the meeting in February 2020 and is awaiting further guidance.

## 9. Rapid Rural

- 9.1. Discussions were had on a letter which had been received from the Parochial Church Council of Bledlow, Saunderton and Horsenden regarding the Rapid Rural equipment which is installed on the tower. It was agreed to contact the Secretary to discuss further and find out what they are expecting from the Parish Council and then report back. **Action: Cllr Reading**

## 10. Devolved Services and Parish Maintenance

- 10.1. **Approval of tree quotes Meadow Styles:** The previously circulated quotes were discussed and as the schedules of works on each of the quotes were not identical, the clerk will obtain new / updated quotes. **Action: Clerk**
- 10.2. **Hedge at the Crest:** Discussions were had on whether the Parish Council should ask TfB to cut back the hedge prior to it being handed over to the Parish. It was agreed to get the hedge handed over as it is to the Parish Council and for the Council to arrange for it to be cut back to its own specification. Clerk to organise with Devolved Services. **Action: Clerk**
- 10.3. **Meadow Styles RoSPA report:** Discussions were had on the previously circulated quotes to repair the Basket Swing, Sutcliffe Log Walk and Cableway. It was agreed to proceed with the quotes from Reid's Playground Maintenance at a total cost of £825 + VAT. Councillors were in unanimous agreement to appoint Reid's Playground Maintenance as the preferred supplier for playground repairs.
- 10.4. **To consider taking on Grass in Slough Lane under Devolved Services:** Buckinghamshire Council has offered the Parish Council the option to take on additional piece of grass in Slough Lane under devolved services for which the Parish Council will receive £1.78. Discussions were had and it was resolved to take on the additional grass.

## 11. Applications for Grants: No applications had been received.

## 12. Planning Matters:

### New Planning Applications:

- 12.1. 20/07465/FUL – Chesterton House, Saunderton: The Parish Council has submitted an objection to this application.
- 12.2. 20/07474/FUL – 42 Saunderton Vale, Saunderton: The Parish Council has no objections to this application.
- 12.3. 20/07581/CTREE and 20/07583/CTREE – Bakehouse Farm, Bledlow: The Parish Council has no objections to this application.
- 12.4. 20/07644/FUL – Deanfield House, Saunderton: The Parish Council is yet to submit a comment.
- 12.5. 20/07646/FUL – Red Kites, Saunderton: The Parish Council has no objections to this application.
- 12.6. 20/07672/FUL – 13 Crownfield, Saunderton: The Parish Council has submitted an objection to this application.
- 12.7. 20/07714/FUL – 6 Routs Green, Bledlow Ridge: The Parish Council has no objections to this application.

### Planning Applications which have been decided:

- 12.8. 20/07045– Brew House, Bledlow: The Parish Council had no objections to this application and the application was permitted.
- 12.9. 20/07007/FUL – Perryfield Court, Bledlow: The Parish Council had no objections to this application and the application was permitted.
- 12.10. 20/06659/LBC – Chawley Green Farm, West Wycombe: No comment was submitted and the application was permitted.
- 12.11. 20/06884/TPO – The Boot, Bledlow Ridge: The Parish Council had no objections to this application the decision was a split decision.
- 12.12. 20/07216/FUL – 1 Little Lane, Saunderton: The Parish Council had no objections to this application and the application was permitted.
- 12.13. 20/07176/LBC – Harpers Farm, Bledlow Ridge: The Parish Council had no objections to this application and the application was permitted.
- 12.14. Cllr Lord report that the Southfield Farm appeal had been refused.

13. **Authorisation of Payments:** The following payments were submitted for approval:

Payments for approval at November 2020 Meeting						
Cheque No	Inv No	Payee	Description	Net Amount	VAT	Amount
		Bledlow-cum-Saunderton Parish Council	Reinstate balance (£148.28) plus payment of the highlighted invoices below	£1,193.45		£1,193.45
	20201155	PKF Littlejohn	Review of Annual Accounts	£200.00	£40.00	£240.00
		TNBL	Grant for signage / signpost	£740.00		£740.00
	s.137	Stephen Reading	Wreath	£33.31	£6.66	£39.97
	154640	TBS Hygiene	Bin Emptying September	£21.00	£4.20	£25.20
	CIL Grant	Buckinghamshire Council	Bledlow Ridge School CIL Grant for purchase of 37 Laptops	£5,883.00		£5,883.00
		Tracey Martin	Back pay payment 3 of 3	£61.63		£61.63
						£0.00
						£0.00
		<b>Total</b>		<b>£8,132.39</b>	<b>£0.00</b>	<b>£8,183.25</b>

Lloyds Bank Account Spend November 2020 Meeting						
	Invoice No:	Payee	Description	Net Amount	VAT	Amount
20/10/2020		Amazon	Cleaning Supplies for PCs for Kids	£64.14		£64.14
26/10/2020		Amazon	Cleaning Supplies for PCs for Kids	£8.99		£8.99
07/10/2020	203023369073	Ionos	Basic Fee	£14.93	£2.99	£17.92
15/10/2020		GiffGaff	Monthly top up	£6.00		£6.00
09/10/2020		Post Office	Stamps	£2.06		£2.06
02/10/2020	23/01/2323	TBS Hygiene	Bin Emptying August	£21.00	£4.20	£25.20
02/10/2020	2030	BALC	2 days CiLCA Training	£297.04		£297.04
02/10/2020	26	G Spratt	Grass cutting September	£180.00		£180.00
02/10/2020	15	G Spratt	Grass cutting August	£360.00		£360.00
		<b>Total</b>		<b>£954.16</b>	<b>£7.19</b>	<b>£421.35</b>

Standing Orders - November Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
10/10/2020		Tracey Martin	Salary September	£648.96		£648.96
10/10/2020		Tracey Martin	IT Allowance	£10.00		£10.00
						£0.00
		<b>Total</b>		<b>£658.96</b>	<b>£0.00</b>	<b>£658.96</b>

Direct Debits - November Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
05/10/2020	20302332799	Ionos	Basic Fee	£19.99	£4.00	£23.99
19/10/2422	47402806	Zoom	Monthly subscription	£14.39		£14.39
						£0.00
		<b>Total</b>		<b>£34.38</b>	<b>£4.00</b>	<b>£38.38</b>

All payments were approved following a proposal by Cllr Sage and seconded by Cllr Dobson.

14. **Quarterly Review of Accounts:**

14.1. The Clerk had previously circulated quarterly accounts for Councillor review.

15. **Budget Review 2021/2022**

- 15.1. The Clerk had previously circulated a draft budget for discussion. An amendment to the playground budget was made.
- 15.2. Clerk asked Councillors to submit any projects which they may be considering for discussion and addition into the budget.
- 15.3. Cllr Reading reported that he would not be taking his Chair allowance for the year 2020/2021.

16. **Motion: To adopt General Power of Competence following the Clerk successfully completing CiLCA and all the other conditions being met.**

16.1. Discussions were had on the Clerk completing CiLCA and what it means to the Parish Council. Cllr Lord proposed the motion and Cllr Butler seconded. A vote was taken and it was resolved to adopt General Power of Competence.

17. **Approval of Grants Policy**

17.1. As the Parish Council has adopted General Power of Competence the Draft Grants Policy required updating. Clerk to send Cllr Lord the draft which was used for CiLCA.  
**Action: Clerk**

**18. Correspondence, reports and issues from Councillors and Clerk**

- 18.1. Cllr Etholen reported that he had attended a Buckinghamshire Council lockdown briefing and those that are shielding are now classed as CEV (Clinically Extremely Vulnerable) and that letters are being sent out by central government offering support. Community Boards are going to be supporting the local community.
- 18.2. Cllr Etholen reported that in the former South Buckinghamshire area Covid cases have increased. In the over 60's: 170 per 100,000 and in Wycombe overall in a one-week period there was 126 per 100,000. Cllr Etholen also stated that there is support available for businesses and public health grants available.
- 18.3. Cllr Etholen reported that Buckinghamshire Council had allocated £120,000 towards helping out at half term / school means and believes this will carry on through to Christmas and Easter holidays.
- 18.4. Cllr Bird stated that there had been no further update on the relief road / Shootacre Lane and that any update would probably be next year.
- 18.5. Cllr Butler reported that the gates at Lydebrook are still in place and that an appeal has been lodged against Wycombe District Council however, this does not stop people walking through and the gates should be unlocked.
- 18.6. Cllr Lord reported that Speedwatch is still not in operation and that the Parish Council is inquiring with our insurance as to whether it can be used in the meantime to deter speeding.
- 18.7. Cllr Breese reported that half a dozen PCs had been received for the PCs for Kids scheme and asked if anybody knows anybody who has a spare laptop to get them in contact with the Covid Support Group.
- 18.8. Cllr Reading referred to the issue of poor internet in Bledlow Ridge which had been raised via Facebook. Members of the public have been told to keep a log of any connectivity issues for a week and then report these to the clerk.
- 18.9. Cllr Reading stated that he felt the Parish Council should be more proactive with its grants as a number of organisations have been hit by Covid. To be added to agenda for December meeting to discuss further.

**Action: Clerk**

19. **Next meeting:** It was confirmed that the next meeting will be held via Zoom on Thursday 3<sup>rd</sup> December 2020 starting at 7.30pm.

Meeting closed at 9.35pm

**Signed**.....

**Date**.....