



BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held via Zoom on
Thursday 1st October 2020 at 7.30pm

Present: Councillors: N Cox, A Sage, J Butler, S Bird, M Blackwell, D Dobson, S Breese, S Reading (Chair), A Lord (Vice Chair)
Clerk: Tracey Martin
Councillor: Carl Etholen
Four members of the public present
Headteacher of Bledlow Ridge School

The meeting was conducted pursuant to the provisions of the Council's Standing Orders as modified by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

1. **Apologies for absence:** None
2. **Dispensations:** Cllr Reading and Cllr Sage to for agenda item 9: Bledlow Ridge School grant application. Cllr Cox for agenda item 9: The New Boot Limited. Dispensations were granted.
3. **To approve the minutes of the meeting held on Thursday 3rd September 2020:**
It was agreed by those councillors present that the minutes of the meeting held on 3rd September 2020 where a true and accurate account of the meeting.
The minutes were approved following a proposal by Cllr Sage and seconded by Cllr Butler.
The minutes will be formally signed (wet signature) when the current Covid19 lockdown constraints are lifted.
4. **Members of the Public Invited to Speak:**
No members of the public wished to speak.
5. **Outstanding Actions:**
 - 5.1. **Liase with Princes Risborough & Chinnor regarding a potential new halt on the line at Bledlow:** Further quotes required. **Action: Cllr Breese & Cllr Dobson**
 - 5.2. **Parking Solutions Saunderton:** Cllr Etholen reported that a new PID had been circulated with single yellow line restrictions. **Action: Cllr Etholen**
 - 5.3. **Bledlow Cross:** Cllr Sage reported that he had been in touch with the Chiltern Rangers and that we should see progress over the next few months. **Action: Cllr Sage**
 - 5.4. **Meeting Format and Minute Content:** Cllr Lord stated the grant policy had been circulated for review, discussions were had and Cllr Lord to circulate again and to be added to the agenda for the November meeting. **Action: Cllr Reading / Cllr Lord**
 - 5.5. **Bid for HS2 Road Safety Funding:** Cllr Reading reported that the bid had been submitted and a holding reply had been received.
6. **Forming of Devolved Services Sub Committee:** Discussions were had and it was agreed that Cllr Cox, Cllr Sage and Cllr Reading would make up the sub-committee. Sub-committee to come up with terms of reference. Cllr Cox reported that he wants to ask Buckinghamshire Council what is entailed on taking on grass in the 30mph speed limits.
7. **Reports from Sub-committees:**
 - 7.1. **HRC:** Cllr Lord reported that the Planning Officer had been taken off the application and a new Officer appointed however; they are on holiday. Cllr Lord added that he had been approved as a Director of the HWRC board.
8. **Devolved Services and Parish Maintenance:**
 - 8.1. **Grass Cutting Schedule:** Cllr Cox reported that he would like the Parish Council to agree to the schedule which had been circulated prior to the meeting, this will then be taken to the PCC for discussion and then be brought back to the Parish Council for adoption. Cllr Reading stated he was happy to discuss with the representatives of both Saunderton and Bledlow Churchyard. All councillors were in agreement of the schedule. **Action: Cllr Reading**

- 8.2. **Meadow Styles – Duke of Edinburgh Volunteers:** The Parish Council had been contacted by a member of the Parents Group of Meadow Styles asking if the Duke of Edinburgh volunteers could do some tidying of the playground once a month. All Councillors were happy for this to happen. Cllr Dobson raised the query of insurance. Clerk reported that as they were acting on behalf of the Parish Council they would be covered under our insurance.

9. **Applications for Grants:**

- 9.1. **The New Boot Limited:** Cllr Lord stated the Parish Council can support the signage on the application but would be unable to support the other elements of the grant application. Cllr Butler proposed and Cllr Lord seconded. Grant was approved for the value of £740. Cllr Cox thanked the Parish Council on behalf of the community shareholders of TNBL.
- 9.2. **Bledlow Ridge School:** Cllr Reading referred to the grant application which had been circulated prior to the meeting. The Headteacher thanked the Parish Council for considering the application and explained that the reason behind the grant is to allow laptops to be purchased and used by children should a lockdown happen. Cllr Breese proposed that two additional laptops are purchased to cover for those children not at Bledlow Ridge School. It was agreed to accept Cllr Breese's proposal and the grant application be increased to £5883 (37 laptops). A member of the public who was present stated that she had 12 PC's which the school would be welcome too. Discussions were had on the longevity and maintenance of the laptops. The Headteacher reported that a deposit would be required which would cover any damages. All councillors were in support of the application and the Parish Council resolved to give a grant of £5883 to Bledlow Ridge School. It was also discussed that the Covid Support Group could put out a message asking residents in the parish if they had any spare laptops or PC's which they would be happy to donate to the school.
- Action: Cllr Breese**
- The Headteacher of Bledlow Ridge school thanked the Parish Council.

10. **Planning Matters:**

New Planning Applications:

- 10.1. 20/07176/LBC – Harpers Farm, Bledlow Ridge: The Parish Council has no objections to this application.
- 10.2. 20/07160/FUL – The Clock House, Bledlow Ridge: The Parish Council have submitted an objection to this application.
- 10.3. 20/07216/FUL – 1 Little Lane, Saunderton: The Parish Council has no objections to this application.
- 10.4. 0/07126/TPO – Chawley Green Farm, West Wycombe: The Parish Council has no objections to this application.
- 10.5. 20/07202/FUL – Land Rear of Perryfield Court, Bledlow: The Parish Council is yet to comment on this application.
- 10.6. 20/07270/FUL – 5 Bledlow Cottages, Bledlow: The Parish Council is yet to comment on this application.
- 10.7. 20/07387/FUL – Top Meadow, Bledlow Ridge: The Parish Council is yet to comment on this application.

Planning Applications which have been decided:

- 10.8. 20/05947/FUL – The Garage Adjacent to the Barn Cottage, Bledlow: The Parish Council had no objections to this application and the application was permitted.
- 10.9. 20/06512/FUL – Bay Tree House, Bledlow Ridge: The Parish Council had no objections to this application and the application was permitted.
- 10.10. 20/06751/FUL – Hamilton Lodge, Bledlow Ridge: The Parish Council had no objections to this application and the application was permitted.
- 10.11. 20/06817/FUL – Chilterns Edge, Saunderton: No comment was submitted by the Parish Council and the application was permitted.
- 10.12. 20/06887/FUL – Kenbar & The Old Coal House, Saunderton: No comment was submitted by the Parish Council and the application was permitted.

11. **Authorisation of Payments:** The following payments were submitted for approval:

Payments for approval at October 2020 Meeting						
Cheque No	Inv No	Payee	Description	Net Amount	VAT	Amount
		Bledlow-cum-Saunderton Parish Council	Reinstate Balance - £44.38 & payment of invoices highlighted below	£906.62		£906.62
	15	G Spratt	Grass meadow styles. Bledlow & Saunderton Churchyard x 2 and strimming	£360.00		£360.00
	2030	BALC	CiLCA Supporting Course x 2 days	£297.04		£297.04
	154521	TBS Hygiene	August Bin Emptying	£21.00	£4.20	£25.20
	26	G Spratt	Grass cutting September - Meadow Styles, Bledlow and Saunderton Churchyard	£180.00		£180.00
		Tracey Martin	Back pay payment 2 of 3	£61.63		£61.63
						£0.00
						£0.00
						£0.00
		Total		£1,826.29	£0.00	£1,830.49

Lloyds Bank Account Spend October 2020 Meeting						
	Invoice No:	Payee	Description	Net Amount	VAT	Amount
09/09/2020	12151	Princes Risborough Town Council	Grass cutting devolved services	£252.00		£252.00
09/09/2020	154400	TBS Hygiene	Bin Emptying	£18.90		£18.90
09/09/2020	1233	Scribe / Starboard Systems	Annual Subscription for accounting software	£308.40		£308.40
09/09/2020	4	G Spratt	Grass cutting Meadow Styes, S & B Church and Footpath 59742	£330.00		£330.00
19/09/2422	42150356	Zoom	Monthly subscription	£14.39		£14.39
15/09/2020		GiffGaff	Monthly top up	£6.00		£6.00
						£0.00
		Total		£929.69	£0.00	£929.69

Standing Orders - October Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
10/09/2020		Tracey Martin	Salary September	£648.96		£648.96
10/09/2020		Tracey Martin	IT Allowance	£10.00		£10.00
						£0.00
		Total		£658.96	£0.00	£658.96

Direct Debits - October Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
04/09/2020	203022955675	IONOS	Domain Fees	£19.99	£4.00	£23.99
07/09/2020	203022992182	IONOS	Domain Fees	£8.99	£1.80	£10.79
						£0.00
		Total		£28.98	£5.80	£34.78

All payments were approved following a proposal by Cllr Lord and seconded by Cllr Butler.

12. **Sandpit Lane and Piccadilly**

- 12.1. A member of the public had raised a concern with Sandpit Lane and Piccadilly as members of the public had been in contact with him regarding the diminishing amount of grass on Piccadilly caused by large vehicles and the blind corner on Sandpit Lane as detailed in the meeting pack. Discussions were had on reducing the speed limit on Sandpit Lane, Cllr Etholen to speak with Sue Brown and Nick Naylor regarding this matter. **Action: Cllr Etholen**
- 12.2. Clerk to contact Bill Bendyshe-Brown to make him aware that the Parish Council have concerns and explore petition ideas. **Action: Clerk**
- 12.3. With regards to Piccadilly Cllr Etholen to request a Transport Officer to visit the site. **Action: Cllr Etholen**

13. **Approval of Policies**

- 13.1. **Website Accessibility Statement:** Adopted
- 13.2. **Complaints Policy:** Adopted
- 13.3. **Standing Orders:** It was discussed and agreed that a special motion is required. To be added to agenda for November meeting. **Action: Clerk**

14. **Correspondence, reports and issues from Councillors and Clerk**

- 14.1. The Clerk reported that the AGAR had been signed off by PFK Littlejohn.
- 14.2. The Clerk reported that an inspection of the trees at The Dell had been arranged for the 13th October, whilst the tree inspector is in the area the Clerk has arranged for her to inspect the trees outside the Lions of Bledlow and the tree at the Crest.

- 14.3. The Clerk informed the meeting that she had checked with Zurich Insurance and Councillor Indemnity is in place for Councillors of Bledlow-cum-Saunderton Parish Council however, this would not cover Cllr Lord whilst acting on the board of the Household Waste Recycling Centre. Cllr Lord has been informed of this.
- 14.4. Cllr Sage raised a concern with a tree in a residential property on Chinnor Road, Cllr Cox to have a chat with the resident.
- 14.5. Cllr Butler referred to correspondence which had been received by a member of the public who had concerns with the communication between Meadow Styles Parent Group and the Parish Council. A response had been sent confirming that the Chair of the Parent Group did not feel that there was an issue and was happy with how things were running.
- 14.6. Cllr Etholen reported that there had been a member briefing on the number of cases of Covid and that weekly meetings would be taking place. Cllr Etholen to share with the Parish Council stat's as and when he receives them.
- 14.7. Cllr Etholen welcomed Cllr Lord as a Director on the CIC for the Household Waste Recycling Centre. Cllr Etholen stated that the planning application had still not been determined and that it had been escalated to the Cabinet Portfolio Manager for an appeal of non-determination.
- 14.8. Cllr Etholen reported that a notice had been issued to Lydebrook and they have until the 21st October to remove the gates. An inspection will take place on the 22nd October and if they are still in place a letter will be hand delivered stating no further notice will be given and the gates will be removed. Cllr Etholen referred to the gates on footpath 81 and stated that these were not required to be removed but just operatable / accessible.
- 14.9. Cllr Lord enquired on the process of changing a bridleway to a footpath specifically on the bottom of Lodge Hill as the path is not wide enough especially when a Bike Riding event is taking place. Discussions were had and it was agreed that Cllr Lord would contact the event organisers.
- 14.10. Cllr Cox raised a concern with the new refuse contractors who had failed to collect waste. Cllr Etholen responded he had had discussions with the Waste Collections Officer and would monitor but would hope the service would improve.

15. **Next meeting:** It was confirmed that the next meeting will be held via Zoom on Thursday 5th November 2020 starting at 7.30pm.

Meeting closed at 9.50pm

Signed.....

Date.....