



BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held via Zoom on
Thursday 3rd September 2020 at 7.30pm

**Present: Councillors: N Cox, A Sage, J Butler, S Bird, M Blackwell, D Dobson
A Lord (Vice Chair)
Clerk: Tracey Martin
Councillor: Carl Etholen
Two members of the public present**

The meeting was conducted pursuant to the provisions of the Council's Standing Orders as modified by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

1. **Apologies for absence:** Cllr Reading (Chair) and Cllr Breese
2. **Dispensations:** Cllr Cox requested a dispensation on The New Boot Limited.
3. **To approve the minutes of the meeting held on Thursday 6th August 2020:**
It was agreed by those councillors present that the minutes of the meeting held on 6th August 2020 were a true and accurate account of the meeting.
The minutes were approved following a proposal by Cllr Bird and seconded by Cllr Blackwell.
The minutes will be formally signed (wet signature) when the current Covid19 lockdown constraints are lifted.
4. **Members of the Public Invited to Speak:**
A member of the public raised a concern with parking issues in Fords Close. After discussion it was agreed that the member of public should contact Buckinghamshire Council and if there any legal issues with the vehicles to report to the police.

7.35 Cllr Butler joined the meeting.
5. **Motion: Bledlow Ridge Parking Solutions:** To discuss and re-consider the Councils decision made on 6th August 2020 as to whether to proceed with the Bledlow Ridge Parking Solution outside the school, through the Community Board.
 - 5.1. Cllr Lord opened the discussion by stating that Cllr Breese had requested the Special Motion which he had proposed to be deferred until the October meeting in order to allow a representative from Buckinghamshire Council / TfB to be present, but that the motion was on the agenda.
 - 5.2. Cllr Etholen stated that if the motion was deferred until the October meeting then it would miss the deadline and funding would go elsewhere.
 - 5.3. Concerns were expressed by Cllrs. that the true issues surrounding the parking by parents dropping off or meeting their children would not be fully understood until some form of normality returned and that parents of new pupils had been instructed on parking in the village. It was also apparent that there was some confusion over what the PC had actually been voting on regarding deliverables.
 - 5.4. Cllr Lord stated that as the Special Motion remained on the agenda and that three supporters of the Motion were present, that the Special Motion be voted on. After discussions a vote was taken with 7 in favour and none against. The Special Motion was passed reversing the decision made at the August meeting. Councillors understood that the funding would be lost and that the Parish Council would have to reapply at a later date if they wanted to proceed. Cllr. Lord apologised to Cllr Etholen for any inconvenience that the reversal caused him, but explained that the full impact of the cost and deliverables had not been fully understood by the Parish Councillors at the August Meeting and, due to time constraints caused by LAF budget deadlines, there was insufficient time for full disclosure of the deliverables and for due consideration by the PC.

6. Outstanding Actions:

- 6.1. **Installation of new bins in the Parish:** No progress will be made until November. **Action: Clerk**
- 6.2. **Liaise with Princes Risborough & Chinnor regarding a potential new halt on the line at Bledlow:** Cllr Dobson reported that himself and Cllr Breese had looked at the site and received an unacceptable quotation but other quotes are required. **Action: Cllr Breese & Cllr Dobson**
- 6.3. **Parking Solutions Saunderton:** Cllr Blackwell raised a concern that the PID did not include any parking restrictions in Deanfield Close and thought that it had previously been agreed to have restricted parking for 1 hour in the morning and afternoon. Cllr Etholen and Cllr Blackwell to discuss the restrictions further offline. **Action: Cllr Etholen & Cllr Blackwell.**
- 6.4. **Bledlow Cross:** No progress **Action: Cllr Sage**
- 6.5. **Extending Saunderton Burial Ground:** Clerk reported that when the site was originally extended in 1965 there were 54 plots and now 8 remaining with the last plot being sold in 2012. After discussions it was agreed there was not an immediate need to extend the burial ground and to review again in 5 years.
- 6.6. **Meeting Format and Minute Content:** Cllr Lord stated that he had circulated a draft Grant Application form for review and added that that our website needs more content after reviewing other Parish Councils web pages. **Action: Cllr Reading / Cllr Lord**
- 6.7. **Bid for HS2 Road Safety Funding:** In Cllr Reading's absence the Clerk reported that the application had been submitted and they had confirmed receipt. Cllr Etholen stated that the HS2 Construction Traffic will commence in September 2020 with completion in December 2021 with 25 LGV movements per day for four months.

7. Reports from Sub-committees:

- 7.1. **Covid-19 Support Group:** As the working group has wound down there was nothing to report.
- 7.2. **HRC:** Cllr Lord reported that the planning decision had been deferred again.

8. Devolved Services and Parish Maintenance:

- 8.1. Cllr Lord stated that he felt Devolved Services should have its own sub-committee to include Cllr Cox, Cllr Sage and a councillor from Saunderton. To be added to agenda for October meeting.
- 8.2. **Grass Cutting Schedule:** The grass cutting schedule was reviewed and following approval from Council will be discussed with the PCC. Cllr Cox added that he would like to add a byelaw for the closed churchyard at Bledlow and the Civil Burial Ground at Saunderton which states no plastic flowers except for poppies and crosses. Discussions were had with some councillors not in agreement and also raising a concern who would monitor. To be discussed further.
- 8.3. Cllr Sage questioned whether the devolved services agreements could be amended / added to. Cllr Cox reported that an additional area of grass in Saunderton is currently being added. Cllr Etholen reported that Buckinghamshire Council are ideally looking to have everything finalised by April 2021.

9. Applications for Grants:

- 9.1. **The New Boot Limited:** Cllr Lord stated that further consultation is needed with Buckinghamshire Council due to a misunderstanding between Community Asset and Asset of Community Value when consulting with Wycombe DC. The question also needs to be asked whether the Parish Council could purchase shares. **Action: Clerk**
Cllr Lord added that the Parish Council is generally in support of The New Boot Limited's grant application, specifically the sign as it is virtually on the highway and could cause an accident. Further support for the ACVs will be discussed again at the next meeting when further information has been received.

10. Planning Matters:

New Planning Applications:

- 10.1. 20/07045/FUL-Brew House, Bledlow: The Parish Council has no objections to this application.
- 10.2. 20/07007/FUL-Perryfield Court, Bledlow: The Parish Council has no objections to this application.
- 10.3. 20/06884/TPO-The Boot, Bledlow Ridge: The Parish Council has no objections to this application.
- 10.4. 20/07172//FUL – 19 Hill View, Saunderton: The Parish Council is yet to comment on this application.

Planning Applications which have been decided:

- 10.5. 20/06509/FUL – Yew Tree Cottage, Bledlow: The application has been withdrawn.
- 10.6. 20/06376/FUL – Oakleigh, Bledlow Ridge: The Parish Council had no objections to this application but the application was refused.
- 10.7. 20/06351/FUL – Southfield Farm, Bledlow Ridge: The Parish Council objected to this application, the application was refused and an appeal has been lodged. Cllr Cox stated that the land registry search should be submitted with our original comment. **Action: Cllr Lord**
- 10.8. 20/06065/FUL – North Cottage, Bledlow Ridge: The Parish Council objected to this application and the application was permitted.

11. **Authorisation of Payments:** The following payments were submitted for approval:

Payments for approval at September 2020 Meeting					
Inv No	Payee	Description	Net Amount	VAT	Amount
	Bledlow-cum-Saunderton Parish Council	Reinstate Balance and Payment of below invoices excluding payment to Tracey Martin	£1,279.31		£1,279.31
4	G Spratt	Cutting Grass Meadow Styles, Saunderton Churchyard, Bledlow Churchyard & Footpath 59742	£330.00		£330.00
1233	Scribe	Annual Subscription (VAT No: 941 745120)	£257.00	£51.40	£308.40
154400	TBS Hygiene	Bin Emptying July 2020 Meadow Styles	£15.75	£3.15	£18.90
12151	Princes Risborough Town Council	Grass cutting	£210.00	£42.00	£252.00
					£0.00
					£0.00
	Tracey Martin	Back Pay split over 3 months	£61.63		£61.63
					£0.00
	Total		£2,153.69	£0.00	£2,250.24

Lloyds Account						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
13/08/2020	36	G Spratt	Grass Cutting Meadow Styles, Saunderton and Bledlow	£180.00		£180.00
13/08/2020	Grant	Bledlow Ridge Cricket Club	Contribution to Oil Drums	£318.00		£318.00
13/08/2020	4677	J's Screenprint	Covid Signs Meadow Styles	£80.00		£80.00
13/08/2020	12113	Princes Risborough Town Council	Devolved Services Grass Cutting	£210.00	£42.00	£252.00
13/08/2020	2016	Ian Darkins	Bus Shelter - Saunderton	£408.52		£408.52
13/08/2020	2014	Ian Darkins	Bus Shelter - Crownfield	£428.46		£428.46
13/08/2020	2012	Ian Darkins	Bus Shelter - Hearing Dogs	£289.52		£289.52
13/08/2020	2011	Ian Darkins	Bus Shelter - Bledlow	£487.64		£487.64
15/08/2020		Giff Gaff	Monthly Top up	£6.00		£6.00
26/08/2020	2017	BALC	Supporting books for CILCA	£108.00		£108.00
26/08/2020	197935	CILCA	CILCA Registration	£350.00		£350.00
20/08/2020		Zoom	Monthly Charge	£14.39		£14.39
		Total		£2,880.53	£42.00	£2,922.53

Standing Orders - September Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
10/08/2020		Tracey Martin	Salary August	£479.17		£479.17
10/08/2020		Tracey Martin	IT Allowance	£10.00		£10.00
						£0.00
		Total		£489.17	£0.00	£489.17

Direct Debits - September Meeting						
Date	Invoice No:	Payee	Description	Net Amount	VAT	Amount
04/08/2020	203022586776	Ionos (1&1)	Domain Fees	£19.99	£4.00	£23.99
07/08/2020	20302622487	Ionos (1&1)	Domain Fees	£8.99	£1.80	£10.79
						£0.00
		Total		£28.98	£5.80	£34.78

The Clerk also asked for approval for an additional invoice which had been circulated prior to the meeting for the repairs to the bench outside Bledlow Village Hall – With the Grain £310.78.

All payments were approved following a proposal by Cllr Butler and seconded by Cllr Sage.

Cllr Cox reported that he had completed checks of the accounts up to the end of July and everything was in order.

12. Approval of Insurance Renewal:

12.1. Discussions were had on the insurance renewal quote which had been received and circulated prior to the meeting. It was agreed that as long as the 5-year cover is paid annually to proceed with that option at a cost of £793.80.

13. Shootacre Lane / Relief Road Update:

13.1. Cllr Bird reported that there had been no progress in the last month.

14. Correspondence, reports and issues from Councillors and Clerk

14.1. Cllr Blackwell raised a concern with the junction of Slough Lane and the main road where a serious accident had occurred. He stated that the trees on either side of Slough Lane form a dark tunnel and need to be cut back. After discussions it was agreed that Cllr Etholen would write to TfB. **Action: Cllr Etholen**

14.2. Cllr Butler raised the issue of the overgrown hedge outside Tudor Stud Farm. The Clerk reported that she had driven past today and the hedge was being cut back.

15. Next meeting: It was confirmed that the next meeting will be held via Zoom on Thursday 1st October 2020 starting at 7.30pm.

Meeting closed at 9.20pm

Signed.....

Date.....

DRAFT