



BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bledlow Ridge Village Hall on
Thursday 5th March 2020 at 7.30pm

Present: Councillors, J Butler, N Cox, A Sage, P Castle, S Breese, M Blackwell and
A Lord (Vice Chairperson)

Clerk: Tracey Martin

8 members of the public were in attendance

Pursuant to the provisions of Standing Order 3.p Cllr Lord, Vice-Chairperson, presided in the absence of Cllr Reading

1. **Apologies for absence:** Councillor Bird, Councillor Reading (Chairperson) and County and District Councillor Carl Etholen
2. **Dispensations:** None.
3. **To approve the minutes of the meeting held on Thursday 6th February 2020.**
The minutes were approved following a proposal by Cllr Castle and seconded by Cllr Butler.
The Vice Chairperson signed the minutes as a true record.
4. **Outstanding Actions**
 - 4.1. **Installation of new bins in the Parish:** The clerk reported that she had met with the Waste Management team and discussions were had on replacing old bins with closed tops and new bins being installed. Clerk to follow up. **Action: Clerk**
 - 4.2. **Verge Gardening:** Clerk reported that a meeting had taken place with Bucks CC to discuss devolved services and this was discussed. It was decided that a notice should be put on Facebook to inform residents that their insurance may not cover them if they have bollards outside their property. Verge gardening would also be renamed to "Obstructing Verges". **Action: Clerk**
 - 4.3. **PO Box Address:** The Clerk informed Councillors that this has now been set up.
 - 4.4. **Parking Solutions Saunderton:** The Clerk had previously circulated an update from LAF. Cllr Lord raised a concern that it would just push the parking issue somewhere else. Cllr Blackwell informed the meeting that he had received a communication from Network Rail regarding the Bridge replacement in Saunderton and that work will commence on the 30th March and will be completed by 31st July 2020.
 - 4.5. **Bledlow Cross:** Cllr Sage reported that the Inspector had been away but he would hope to have some dates for the next meeting. **Action: Cllr Sage**
 - 4.6. **Extending Saunderton Burial Ground:** Ongoing **Action: Clerk**
 - 4.7. **Parking Solutions - Bledlow Ridge School, Chinnor Road:** There will be no action on this until the new Unitary Authority is formed.
5. **Speedwatch:** Cllr Lord stated that he would report on this later in the meeting.
6. **Devolved Services and Parish Maintenance:**
 - 6.1. **Wycombe District Council Parish Devolution Extension:** The Clerk reported that a meeting is arranged with Wycombe District Council on the 13th March to discuss this. **Action: Clerk**
 - 6.2. **Approval of quotes for Meadow Styles log walks:** The previously circulated quotes were discussed and considered. Cllr Butler asked whether 50% of the money could come from the Meadow Styles capital expenditure. Cllr Sage to discuss this with the Meadow Styles working party. It was agreed that Reids Playground Maintenance quote would be approved on the basis of 50% match funding from Meadow Stiles capital expenditure at a cost of £370+ VAT each. **Action: Cllr Sage**
 - 6.3. **The Crest Hedge Quotes:** The Clerk reported that a meeting had taken place with Bucks County Council and TfB and it was agreed that TfB would be cutting the hedge within the next few weeks however, we have requested that Bucks County Council look into the possibility of handing responsibility over to the Parish Council through devolved services.
Cllr Cox added that the Ivy around the tree needs to be cut. Discussions were had on whether this would be an appropriate action and following this Cllr Lord confirmed that the Ivy would be removed. Clerk to liaise with contractor. **Action: Clerk**

Cllr Cox reported that saplings around Fords Close be removed.

- 6.4. **Approval of Bus Shelter Quote:** Discussions were had on the previously circulated bus shelter quote. Cllr Butler asked whether the storm damage could be claimed back through insurance. Clerk to look into this. **Action: Clerk**
All Councillors were in agreement to proceed with the quote with no Councillors objecting.

7. **Application for Grants:**

Cllr Lord referred to the previously circulated grant application from Bledlow Ridge Village Hall: "Replacement of front guttering and two downpipes with black half-round pipes" at a cost of £1120+VAT. Discussions were had and the application was approved unanimously.

8. **Planning Matters:** Discussions were had on planning applications and comments made.

9. **Planning Enforcement:** This will be carried over to the next meeting.

Cllr Lord proposed moving to agenda item 14 for the convenience of the 8 members of the public who were in attendance to discuss the Bledlow Ridge Household Waste Recycling Centre.

10. Cllr Lord asked the members of the public to appoint a spokesperson.

The concerns were that the application was being pushed through without proper scrutiny and issues with the transparency of the plans for the short and long term.

The spokesperson reported that there were conflicting statements with regards to domestic and / or commercial waste, the plans, operator and the concern that the operators could damage the site and then just leave the site.

Cllr Cox reported that comments from the Conservation Board had been submitted but incorrectly added to the comments section.

Cllr Sage added that Bucks County Council had listed the Parish Council however, the CIC should have run a consultation with all stakeholders and that he had seen no minutes from their meetings.

The spokesperson stated that since the site was opened there has been no scrutiny on the site since 1983. After further discussions it was agreed that Cllr Sage would construct a letter to the CIC making set recommendations. This would be circulated to Councillors for approval. **Action: Cllr Sage**

11. **Authorisation of Payments**

The following payments were submitted for approval:

Payments for approval at March 2020 Meeting					
Cheque No	Payee	Description	Net Amount	VAT	Amount
	Tracey Martin	Expenses	£20.69		£20.69
	Bledlow-cum-Saunderton Parish	Reinstatement Balance	£310.78		£310.78
	TBS Hygiene	Bin Emptying January	£46.50	£9.30	£55.80
	Bledlow Ridge Village Hall	Hall Hire 2019	£210.00		£210.00
	Bledlow Ridge Village Hall	Hall Hire 2020	£210.00		£210.00
	Tony Lord	Mileage & Parking - Attending BALC Training Course	£11.70	£0.45	£12.15
	Niran Limited	Grant Application for seating	£840.00		£840.00
	I Darkins	Repair of bus shelter - Sandpit Lane Bledlow as quoted + repairs from storm damage	£642.16		£642.16
	J's Screenprint & Signs	Meadow Styles contact detail Signs Updated	£60.00		£60.00
	Ringway Jacobs Ltd	Installation of salt bin x1 Anderson Cross Road	£450.00	£90.00	£540.00
	Ringway Jacobs Ltd	Installation of x2 Salt Bins The City & Virginia Gardens	£900.00	£180.00	£1,080.00
	New Leaf Landscapes	Installation of bench (4 hours)	£100.00		£100.00
	Total		£3,801.83	£279.75	£4,081.58
		Tracey Martin Expenses			
			Net	VAT	Total
		Printer Cartridge XL Black	£ 17.24	3.45	£ 20.69
					£ -
			£ 17.24	£ 3.45	£ 20.69

Lloyds Bank Account Spend					
Date	Payee	Description	Net Amount	VAT	Amount
04/02/2020	IONOS	Basic Fee	£19.99	£4.00	£23.99
07/02/2020	IONOS	Basic Fee	£8.99	£1.80	£10.79
15/02/2020	Giff Gaff	Mobile Top Up	£6.00		£6.00
25/02/2020	Royal Mail	PO Box Service for 1 year	£225.00	£45.00	£270.00
					£0.00
					£0.00
					£0.00
					£0.00
					£0.00
	Total		£259.98	£50.80	£310.78

All payments were approved following a proposal by Cllr Castle and seconded by Cllr Sage.

12. **NS&I Account:** It was discussed and decided to defer nominating signatories until after the elections.
13. **May Meeting:** Discussions were had whether it was necessary to change the date of the May meeting which is scheduled for 14th May due to the elections. It was agreed to proceed with this date. Discussions were also had on the Annual Parish Meeting which will be held prior to the next council meeting on the 2nd April. Meeting to be published in Contact and Messenger. **Action: Clerk**
14. **Correspondence, reports and issues from Councillors and Clerk**
- 14.1. The Clerk reported that she would be changing her hours slightly to the following: Tuesdays and Wednesday 9am-1pm and Friday 9am-11am.
- 14.2. The Clerk informed Councillors that we need to appoint an internal auditor. It was agreed to publish this in Messenger, Contact and on Facebook. **Action: Clerk**
- 14.3. Cllr Cox informed the meeting that he would like to attend the Common Lands training course. Councillors were in agreement with no councillors objecting.
- 14.4. Cllr Butler reported an overgrown hedge on Wigans Lane. Clerk to check land registry and send appropriate correspondence. **Action: Clerk**
- 14.5. Cllr Butler asked if the posters had gone up advertising for new councillors. Clerk responded that she had not done it but would get them up ASAP.
- 14.6. Cllr Breese asked when nomination forms for the elections would be received. **Action: Clerk**
- 14.7. Cllr Blackwell reported that he had been asked by High Wycombe Society to test out their new online planning application as they are trying to reduce the invalid planning applications.
- 14.8. Cllr Lord stated that due to the weather not much had happened with Speedwatch but reported that cars are still racing through the village. Cllr Lord also stated that they had tested twice in Bledlow on either side of the road and vehicles were not speeding.
- 14.9. Cllr Breese referred to the lighting pollution complaint and what the next steps would be. Clerk to find out what approach Wycombe District Council made. **Action: Clerk**
- 14.10. Cllr Breese raised a concern with what would happen if the Clerk was to be struck down with coronavirus. Discussions were had and it was agreed that meetings could proceed without the Clerk and a Councillor would be appointed to take minutes. Cllr Lord stated that we would have to adhere to government guidelines.
- 14.11. Cllr Castle asked the Clerk if CIL had been received for Bay Tree House. The Clerk responded that it had not been received as yet. Clerk to speak to Wycombe District Council. **Action: Clerk**
- 14.12. Cllr Castle reported that the bank reconciliation had been carried out and everything was accurate.
- 14.13. Cllr Castle asked what had happened to the plaque on the bench on Chinnor Road. Cllr Cox responded that it wasn't actually a plaque it stated the bench was donated however, its not relevant to the new bench. The Clerk has the plaque if it is required.
- 14.14. Cllr Castle questioned the election process. Clerk to circulate information. **Action: Clerk**
- 14.15. Cllr Lord asked Councillors who would be standing for the elections. Councillor Castle reported that he would not be standing. Cllr Sage, Cllr Breese, Cllr Lord and Cllr Blackwell all responded that they would. Cllr Cox was unsure.
15. **Members of the Public Invited to Speak:** No comments were made
16. **Next meeting:** It was confirmed that the next meeting will be held at Bledlow Ridge Village Hall on Thursday 2nd April 2020 starting at 7.30pm.

Meeting closed at 9.05pm

Signed.....

Date.....