



BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bledlow Village Hall on
Thursday 4th July 2019 at 7.30pm

Present: Councillors A Sage, M Blackwell, S Breese, P Castle, N Cox,
S Reading (Chairman), and A Lord (Vice Chairman)
County and District Councillor: Carl Etholen
Clerk: Tracey Martin

1. Apologies for absence

Cllr S Bird

2. Dispensations

None.

3. To approve the minutes of the meeting held on Thursday 6th June 2019.

The minutes were approved following a proposal by Cllr Blackwell, seconded by Cllr Castle. The Vice Chairman signed the minutes as a true record.

4. Outstanding Actions

- 4.1. **Salt Bins** – The Clerk confirmed she has a meeting with James Tunner next week **Action: Clerk**
- 4.2. **New Bins** – Theresa McCarthy was given as a contact to assist with this **Action: Clerk**
- 4.3. **Website (NP Page)** – Cllr Sage has sent this to the Clerk, website to be updated. **Action: Clerk**
- 4.4. **Verges / Gardening** – To be reported via Fixmystreet **Action: Clerk**
- 4.5. **Princes Risborough & Chinnor Railway** - Ongoing **Action: Cllr Breese**
- 4.6. **Painting of Gatepost Bledlow & Bus Shelter:** Cllr Blackwell has spoken with Ian Darkin's and he is happy to undertake the work. Passed onto Clerk. **Action: Clerk**
- 4.7. **Parking Solutions:** Cllr Sage will aim to action this within 2 weeks. £200 is being requested from the Parish Council with £800 coming from LAF. Comments to be sent to Cllr Blackwell and Cllr Etholen prior to next meeting **Action: Cllr Sage / All**
- 4.8. **Bledlow Cross:** remain on outstanding actions list **Action: Cllr Sage**
- 4.9. **Extending Burial Ground:** Ongoing, enquiries have been made. **Action: Clerk**
- 4.10. **School Zig Zags, Chinnor Road:** This was deferred in the absence of Cllr Reading
- 4.11. **Bledlow Churchyard Wall:** Ongoing, enquiries have been made. **Action: Clerk**
- 4.12. **Planning Enforcement Meeting:** Cllr Reading has emailed Penelope Tollett in order to schedule a meeting. **Action: Cllr Reading**
- 4.13. **Creation of Parish Council Email Addresses:** This has now been set up. Clerk to email all Cllrs to see if they would like a dedicated council email address. It was also agreed that these would not be advertised on the website. **Action: Clerk**
- 4.14. **Access to Land Registry:** The Clerk had made enquiries and it was agreed to go ahead and set up a business gateway account. **Action: Clerk**
- 4.15. **Update Financial Regulation:** The Clerk had not yet done this so Cllr Castle agreed to look into this and update as necessary. **Action: Cllr Castle**

5. Broadband

Cllr Breese discussed potential not spots and the progress they had made collecting evidence. The quote for the factuality was presented however, as it was already approved no formal decision was required.

6. Devolved Services Working Group

- 6.1. **Churchyard Grass Maintenance Contracts:** The Clerk presented costings for Grass Cutting however, as it was not a proper proposal this couldn't be considered by the Councillors and will be brought forward to the next meeting where a proposal will be submitted. **Action: Clerk / Cllr Cox**
- 6.2. **Meadow Styles Playground Grass Cutting / Hedges:** Cllr Cox informed the meeting that the Hedge cutting would now have to wait until Autumn. Cllr Cox will obtain a quote from Mr G Spratt for the grass cutting and present at next meeting as Mr G Spratt is Cllr Cox's favoured supplier for both Churchyards and Meadow Styles no councillors disagreed. **Action: Cllr Cox**
Cllr Cox had received an email from Humphrey Grimmatt regarding Meadow Styles enquiring about the Safety Report. Cllr Cox is liaising with WDC to obtain this when it has been carried out. Humphrey also advised that a working party had been arranged for the following Sunday.

6.3. **Rights of Way and Footpaths:** These were discussed and it was decided to get Manor Estates to submit a quote for the footpaths. **Action: Clerk**

6.4. **Devolution of Green Space Maintenance – Hillview:** Cllr Cox stated that this mowing was down to the town council. Cllr Blackwell stated that we take the area at the back no trees just grass.

7. Planning Matters

Current applications were discussed and responses approved.

The following applications were discussed and required actions:

7.1. 37 Haw Lane: The 50% rule was discussed, Cllr Sage confirmed that this would not apply but the impact on green belt does. Cllr Lord advised that this needs to be looked into: **Action: Cllr Lord**

7.2. Capel House: Cllr Lord raised a query on the tree. **Action: Cllr Lord**

7.3. 1 Slough Bottom: The council objected to this however, Wycombe District Council permitted. Cllr Etholen informed the meetings that they have also erected a large wendy house which he was reported to Wycombe District Council and they are going to inspect.

8. Budget

This will be discussed with Cllr Reading later in the meeting due to his delayed arrival.

9. Grants

9.1. **Defibrillator:** No further information has been received from Bledlow Cricket Club

9.2. **Parish Magazine Funding:** Payments to the Parish Magazines were discussed as no payment has been made in a while. It was questioned whether this would be a payment or a grant. The Councillors agreed that they would be happy for the Parish Magazines to approach the Parish Council to ask for a grant.

Cllr Reading arrived during the discussion above 9.2 at 8.45pm and the following agenda items were raised with Cllr Reading:

9.3. Agenda item 8 – Budget was discussed. It was concluded that this should not have been added to the agenda and as budget should be discussed in January and does not need to be a standing item.

9.4. School Zig Zag's Chinnor Road: Point 4.10 Outstanding Actions: Cllr Reading informed the meeting that LAF money for 19/20 has been spent and proposed that this is looked at when LAF funds are available.

10. Authorisation of payments

The following payments were submitted for approval:

Payments for approval at July 2019 Meeting						Initials
Cheque No	Payee	Description	Net Amount	VAT	Amount	
	Tracey Martin	Salary - June 2019	£574.97		£574.97	
	Tracey Martin	Expenses	£190.36		£190.36	
	Manor Estates Ground Care	Grass Cutting - Bledlow Churchyard	£375.00	£75.00	£450.00	
	TBS Hygiene	Waste collection June 19	£44.64	£7.44	£52.08	
	Manor Estates Ground Care	Grass cutting - Saunderton Churchyard	£340.00	£68.00	£408.00	
	Total		£1,524.97	£150.44	£1,675.41	

10.1. All payments were approved following proposal by Cllr Lord, seconded by Cllr Castle.

10.2. Payment for the previous clerk had been held pending completion of bank reconciliation by Cllr Castle. This having been completed, it was agreed that Cllr Reading would send a letter with the withheld cheque as final payment requesting that any expenses claims be submitted prior to the next meeting. **Action: Cllr Reading**

10.3. Cllr Reading requested that the discretionary payments limit be increased. This will be added to the agenda for the August meeting.

11. Correspondence

11.1. Cllr Etholen reported that he had attending a meeting on the recycling centre where Cllr Sage was also present. Another meeting has been scheduled for 18th July to discuss crowd funding and planning. Cllrs Reading and Cllr Lord raised concerns with the location of the recycling centre and effects on the roads.

11.2. Cllr Lord advised that he had attended a WALC meeting. One of the things discussed was CIL 62A

which the Parish Council is not currently submitting, it is not a legal requirement but good practice. Cllr Lord to look into this further.

Action: Cllr Lord

- 11.3. Cllr Etholen reported that the Chief Executive of Wycombe District Council is retiring in July 2019.
- 11.4. Cllr Reading informed the meeting that he had spoken to Mark Averill and Devolved Services money should be with us in the next week or so.
- 11.5. Cllr Reading had been contacted by Bill Bendy-She Brown regarding West Lane which is not part of Devolved Services, this will be referred to TfB.
- 11.6. Cllr Reading has received a response from Network Rail regarding train horns they will pass the complaint onto Chiltern Railways. Unfortunately, they have not responded to part of the letter regarding fencing. Cllr Reading to follow up.
Action: Cllr Reading
- 11.7. No further conversations have taken place between Cllr Reading and Congar in reference to the Mollins site, will wait to see if they make contact.

12. Next meeting

It was confirmed that the next meeting will be held at Bledlow Ridge Village Hall on Thursday 1st August 2019 starting at 7.30pm.

Meeting closed at 9.28pm.

Signed.....

Date.....