



BLEDLow-CUM-SAUNDERTON PARISH COUNCIL

Draft Minutes of the Parish Council Meeting held in Bledlow Ridge Village Hall on Thursday 6th December 2018 at 7.30pm

Present: Councillors S Bird, M Blackwell, S Breese, J Butler, P Castle, N Cox, A Lord, S Reading (Chairman), and A Sage (Vice Chairman)

Clerk: Jocelyn Cay

1 member of the public

1. Apologies for absence

County and District Councillor Carl Etholen. Cllr Reading arrived at 8pm, Cllr Sage had chaired the meeting until his arrival.

2. Dispensations

None.

3. To approve the minutes of the meetings held on Thursday 1st November 2018 and Monday 19th November 2018

The minutes of the ordinary meeting of 1st November 2018 were approved following a proposal by Cllr Blackwell, seconded by Cllr Butler. The minutes of the extraordinary meeting of 19th November 2018 were approved following a proposal by Cllr Breese, seconded by Cllr Castle. The Chairman signed both sets of minutes as a true record.

4. Outstanding Actions

The clerk ran through the outstanding actions schedule, specifically:

- 4.1. The issue of trying to ascertain if new bins can be added to an existing collection route is still ongoing. It was decided that the clerk would obtain some quotes for a private collection and these would be circulated.
- 4.2. The hedge at The Crest, Bledlow Ridge has been cut by Bucks County Council (BCC). The Local Area Technician, James Tunnard, is due to inspect the work to determine if further action is required.
- 4.3. The cracked churchyard wall at Holy Trinity church in Bledlow has been reported to the Conservation Officer and she is yet to provide advice. In the meantime, the church has asked if the trees in the churchyard could be pollarded. The clerk will investigate when this was last done and what permissions are required.
- 4.4. The proposed extensions of the Devolved Services contracts with BCC and Wycombe District Council (WDC) have been amended as a result of the announcement of a new unitary authority. BCC will extend the current agreement until 31st March 2020 and WDC until 31st December 2019.

5. Broadband

Cllr Breese provided a brief update in Cllr Reading's absence. Fibre To The Property (FTTP) has been installed in Church End, Bledlow however there is no indication yet of how much it will cost to connect to this.

6. Devolved Services Working Group

Cllr Sage agreed to look into the details of the requirements of the parish maintenance required and to set up an initial meeting of the working group.

7. Planning Matters

- 7.1. Current applications were discussed and responses approved.
- 7.2. A member of the public was present to discuss the application for the land at Capel Farm, Bledlow Ridge. Cllr Sage explained that the comments submitted by the parish council followed planning convention and that the council was generally supportive of the site being developed.
- 7.3. Cllr Reading and Cllr Sage informed the council that they had met with representatives of St Congar,

the owners of the former Molins site in Haw Lane. St Congar are hopeful the site can be developed and were keen to hear the opinions of the parish council before formulating an application. The council decided that no comments or opinions could be made until plans for the site had been seen.

8. Application for grants

The request for match funding of £4,983.26 towards a new parking scheme in Saunderton was discussed. The councillors had considered the documentation circulated after the November meeting and it was decided, due to uncertainty over future developments in Saunderton, that the council would not agree to the grant at this stage as the residents do not seem supportive of the scheme.

9. Authorisation of payments

9.1. The following payments were approved following proposal by Cllr Sage, seconded by Cllr Bird:

Cheque No.	Payee	Description	Net Amount	VAT	Total
	Jocelyn Cay	Salary – November 2018	£458.33		£458.33
	Jocelyn Cay	Expenses	£10.00		£10.00
	TBS Hygiene	Bin emptying October 2018	£28.00	£5.60	£33.60
	Unipar	Sentinel SpeedWatch device	£3,232.00	£646.40	£3,878.40
	Total for month		£3,728.33	£652.00	£4,380.33

9.2. Cllr Bird reminded the clerk that there should also have been a payment for the playground works at Bledlow Village Hall. The clerk apologised and admitted that she had forgotten to add the payment to the schedule. It was agreed that an extraordinary meeting would be called as soon as possible in order for the payment to be approved.

10. 2019/2020 draft budget

The clerk had not received any queries or amendments regarding the budget and it was unanimously decided that the precept would be kept the same per household for the next year. The clerk will be able to finalise the exact precept figure once WDC have circulated their calculations for the number of properties in the parish for 2019/2020.

11. Correspondence, reports and issues from councillors and clerk

11.1. A local resident had provided information to the clerk regarding the closure of the Household Waste Centre on Wigans Lane and the methodology used to conduct the usage surveys. This information had been obtained from BCC via Freedom of Information requests. The council were grateful for the information but agreed they had no power to alter the decision as the consultation period had now closed.

11.2. The clerk advised that she had attended a GDPR training course and that it had been determined that councillors should not be using personal email accounts for parish council business. The clerk will look into creating email accounts for all councillors.

11.3. Cllr Reading reported that he had represented the council at Remembrance Day services in Bledlow and Saunderton and at the investiture of the new vicar at Saunderton.

11.4. Cllr Lord asked the clerk to report the defunct telephone box at Bledlow Ridge as being dangerous as it has started to fall down.

11.5. Cllr Bird advised that the village hall at Bledlow has a new chairman, Bill Bendyshe-Brown, and that he would like to attend the next meeting to ask for funds towards further work on the hall.

11.6. Cllr Castle advised that the banking reconciliations for Quarter 1 and Quarter 2 had been completed and that all was fine apart from a couple of issues that will be resolved directly with the clerk.

12. Next meeting

It was confirmed that the next meeting will be held at Bledlow Village Hall on Thursday 3rd January 2019 starting at 7.30pm.