



BLEDLOW-CUM-SAUNDERTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bledlow Village Hall on Thursday 3rd
May 2018 at 7.40pm

Present: Councillors S Bird, M Blackwell, S Breese, J Butler, N Cox, A Lord, S
Reading (Chairman) and A Sage.
Clerk: Jocelyn Cay

1. Apologies for absence

Apologies were received from Councillor Paul Castle and County and District Councillor Carl Etholen.

2. Dispensations

None.

3. To approve the minutes of the meeting held on Thursday 5th April 2018

The minutes were approved following a proposal by Cllr Lord, seconded by Cllr Sage. The chairman signed the minutes as a true record.

4. Outstanding Actions

The clerk worked through a list of all actions outstanding from previous meetings. Progress had been made in the following areas:

4.1. Following a request from a resident for a new salt bin to be installed at The City, Bledlow Ridge, the clerk has emailed Bucks County Council (BCC) to ask for a quote and is yet to receive a response.

4.2. The clerk reported that she had finally been able to speak to a member of the Wycombe District Council and Chiltern District Council joint Waste Team regarding the installation of new bins in the parish. If the Parish Council can provide details of where new bins are required the Waste Team will advise of the options available in terms of installation and collection services. Cllr Butler agreed to collate a list of the locations and the clerk would forward this on to the Waste Team.

Action: Cllr Butler and Clerk

4.3. The clerk reported that a meeting had been arranged between herself, Cllr Reading and Mark Averill (Head of Highways for BCC) on Thursday 10th May to review the Devolved Services Agreement that the Parish Council has with BCC.

4.4. The clerk informed the council that the issue with parking on Chinnor Road near the junction with The City, Bledlow Ridge, had been reported to the local police.

4.5. Cllr Lord advised that a proposed meeting with West Berkshire Council to view SpeedWatch equipment had been postponed due to a member of Transport for Bucks (TfB) asking to be present. The meeting will now happen in June or July. The clerk confirmed that official notification had been received of the funding available from the Local Area Forum (LAF) for the purchase of SpeedWatch equipment and that the money needed to be spent during the 2018/2019 financial year. Cllr Lord advised that he had received, from TfB, the speeding data from a survey undertaken in Bledlow Ridge in 2013 and that he would provide a summary to the council in due course.

Action: Cllr Lord

4.6. The clerk advised the council of the decision of its grass cutting contractor, John Lawrence, to retire from his parish council duties. The clerk will now begin the process of finding a new contractor and will put the position out to tender. A short-term replacement will be found to ensure grass-cutting in the parish is not affected.

Action: Clerk

4.7. The clerk reported that confirmation had been received that £2,115.00 had been granted to the Parish Council by NALC in respect of improving transparency. The grant comprised of £350 for a

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computer, £200 for software, £100 for a scanner, £400 for training and £1065 for additional clerk hours in updating the website and attending training (all excluding VAT). It was agreed that the clerk would make the necessary purchases.

Action: Clerk

5. Broadband

Cllr Reading provided a brief update from the Broadband Working Group (BBWG). Progress has slowed in Bledlow Ridge but there may be a newly activated cabinet in Bledlow however the BBWG have not been able to find any residents that have been able to connect to it. Work is continuing on securing a faculty with the PCC for a permanent Rapid Rural installation on the roof of Bledlow Church and the previous misunderstandings have been resolved. There will be a meeting between the BBWG and the PCC soon to discuss the arrangements including recompense from Rapid Rural to the Church. Some residents at the bottom of Sandpit Lane have received notification that they may be able to apply for FTTP (fibre to the premises) broadband however no details of what this entails are available.

6. Planning Matters

Current applications were discussed and responses approved.

7. Application for grants

None had been received.

8. Authorisation of payments

The following payments were unanimously agreed following proposal by Cllr Bird, seconded by Cllr Butler.

Cheque No.	Payee	Description	Net Amount	VAT	Total
100736	Jocelyn Cay	Salary – April 2018	£458.33		£458.33
100737	Jocelyn Cay	Expenses	£10.00		£10.00
100738	DA Fane	Annual fees for wage preparation	£120.00		£120.00
100739	Windsor Solar	BRVH Solar panels – balance	£1,801.25	£360.25	£2,161.50
100740	Stephen Reading	Chairman's expenses 2017/2018	£100.00		£100.00
	Total for month		£2,489.58	£360.25	£2,849.83

9. 2017/2018 Annual Return

The clerk took the council through the Annual Governance Statement for the 2017/2018 Annual Return. The council considered each of the 9 statements and answered accordingly. The chairman and clerk signed the form.

10. Correspondence, reports and issues from councillors and clerk

10.1. Cllr Breese asked if anything needed to be done in respect of the Wycombe District Council Local Plan. Cllr Sage advised that there was no need for any action to be taken as the plan had not been opened for consultation, it had been submitted to the independent examiner.

10.2. Cllr Breese asked why the Bledlow-cum-Saunderton Neighbourhood Plan (NP) was not listed on the WDC planning website as one of the policies that planning applications need to adhere to in order to be approved. The clerk advised that she had previously asked the question of WDC and that they had advised that the NP was most definitely considered when deciding all applications in the parish and that the reason it was not listed was because it is now accepted as being part of the WDC planning process and they do not list all their individual policies.

10.3. Cllr Lord asked about the propriety of BCC submitting an article on the Unitary Authority to Contact magazine. It was agreed that BCC should approach the general editor of Contact magazine who should make a decision rather than the Bledlow Ridge collaborator.

10.4. Cllr Lord asked about the protocol in terms of advertising in the parish. The clerk informed the council that it was mentioned in the devolved services agreement but wasn't completely clear. The clerk and Cllr Reading agreed to raise the issue at the devolved services meeting with Mark Averill.

10.5. Cllr Lord asked Cllr Butler if she could, as the representative for the council on the Bledlow Ridge Village Hall committee, encourage the hall to install Wi-Fi.

Action: Cllr Butler

10.6. Cllr Sage provided an update on Bledlow Cross. Contact had been received from Historic England however it seemed that they had been confused about the construction of the cross. The clerk has responded and steered them in the right direction and they have advised they will investigate further and respond in due course.

10.7. Cllr Sage asked about the GDPR (General Data Protection Regulations). The clerk advised that new briefing notes had been received from NALC and that it was looking likely that parish councils would not need to appoint a Data Protection Officer. In general the council did not have much to be concerned about apart from the parish mailing list. This can be addressed by sending out an email asking subscribers to confirm that they are happy to remain on the list. The clerk will investigate the exact requirements and take the appropriate action as soon as possible.

Action: Clerk

10.8. Cllr Reading informed the council that he had spoken with Mike Britnell regarding the progress of the Bledlow Village Hall playground renovation. He had confirmed that ROSPA inspectors were in the process of reviewing the site and advising what needs addressing. Once that is complete they will come to the council with a proposal. Cllr Cox asked why the playground was being patched instead of fully renovated. Cllr Bird, a member of the Bledlow Hall committee, advised that an initial repair would be significantly cheaper and would enable the playground to be back in action sooner and that a full refurbishment was still being considered for further down the line.

10.9. Cllr Reading reported that he had met with Cllr Etholen and the developers who have bought the Clare Charity Centre and that he had made a request for community space to be considered as part of the development.

10.10. Cllr Reading informed the council that he had received a presentation about the proposed Unitary Authority and advised that he would ask the clerk to forward on the information to all councillors.

Action: Clerk

10.11. The clerk noted that the Longwick-cum-Ilmer Neighbourhood Plan had passed a referendum and had now been made.

10.12. Cllr Blackwell reported that the proposed new mobile phone mast at Deanfield, Saunderton had been withdrawn due to the expense of supplying power.

10.13. Cllr Blackwell reported that all the street signs had been pulled down along the A4010 in Saunderton. The clerk will report this to TfB.

Action: Clerk

10.14. Cllr Bird advised the council, for information purposes, that a resident was concerned about the presence of a squatter camping near to the railway line at Saunderton.

10.15. Cllr Butler reported that a property along Deanfield in Saunderton had had ducks and hens stolen from the garden by someone who had pulled up alongside with a van. She urged everyone to be vigilant and raise awareness.

11. Next meeting

It was confirmed that the next meeting will be held at Bledlow Ridge Village Hall on Thursday 7th June 2018 starting at 7.30pm.

Signed.....

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