**WORKING GROUP MINUTES**

Minutes of a meeting of the Bledlow-cum-Saunderton Neighbourhood Plan Working Group held on 27th March 2017 at the Lions, Bledlow at 8pm.

Present: Simon Breese (Chairman)

Luca Guerzoni

 Andrew Sage

The Chairman was present and declared the meeting open. Derek had sent his apologies for absence.

1. **Actions for Working Group/Parish Council during Purdah**

The meeting had been convened to discuss what activity the WG/PC should engage in during the period of purdah in terms of engagement.

In addition to raising awareness of the forthcoming referendum the Parish Council are able to provide unbiased factual responses to queries re. ‘The Plan’ that are directed to them or can direct these to WDC. There is no further action to be taken for the WG/PC in promoting ‘The Plan’.

In terms of awareness raising activities:

* AS will prepare a full or half page reminder of the referendum to be included in the May edition of the parish newsletters. This will provide links to WDC sources of information. This will be from the PC.
* Reminder email about referendum date will be sent on 1st May to PC mailing list.
* We will not now send a mailshot to each house as polling cards will be arriving this week and then the parish magazines will be with people several days before the referendum. This was seen as an unnecessary expense given that the referendum is on the same day as the elections of County councillors and other methods being used.
1. **Arrangements relating to the referendum.**

Simon will seek a volunteer from the PC to act counting agent at the count. The referendum count will begin at the same time as the main count.

1. **Any other business**

There being no further business the Chairman declared the meeting closed at 8.45pm.

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Chairman