**WORKING GROUP MINUTES**

Minutes of a meeting of the Bledlow-cum-Saunderton Neighbourhood Plan Working Group held on 14th March 2016 at the Lions, Bledlow at 8pm.

Present: Simon Breese (Chairman)

Luca Guerzoni

 Derek Stone

 Paul Castle

In attendance: Kate Fischer

1. **Quorum**

The Chairman noted that a quorum was present and declared the meeting open. Andrew Sage and Henry Shaw had sent apologies for their absence.

1. **Longwick Neighbourhood Plan**

Luca reported that Jan Guerzoni was attending the Longwick NP public meeting which was being held at the same time as this meeting. Luca agreed to report back on the outcome of that meeting.

Luca also reported that rCOH had been through the examiner’s report and broadly agreed with the examiner’s conclusions even if, in a few cases, his conclusions were quite inflexible. Luca said he would talk with Charlotte Morris to find out a little more about what lessons we might learn from Longwick’s experience. He will also ask about the Regulation 14 consultation (which will be coming up shortly) to make sure we know exactly what we need to do.

It was noted that Longwick had had its NP pre-reviewed by NPIERS and, depending on what WDC says, we may wish to look again at the value of using their service.

1. **Neighbourhood Plan Project Plan**

**Update on feedback forms and feedback report**

Mel and Andrew have been preparing a spreadsheet together with a report. The spreadsheet contains numerical data on who supports which options. The report includes more of a narrative on what parishioners are saying. When the report is completed, each TG head will need to consider what actions to take as a result of the findings and add a paragraph in the report explaining what those actions will be.

**Clinics**

Kate reported that a number of residents in Bledlow Ridge were not aware that the clinics were happening and that we needed to do more to advertise them. She agreed to contact Andrew as soon as possible to make sure that a note was included on the village mailing list and Facebook site.

Luca suggested that the people staffing the events should have their computers in case they need access to the slides presented at the public meetings.

**Update on Bledlow Ridge settlement**

Derek confirmed the arrangements for the meeting next week. It will take the form of a workshop for the housing task group. It is not, formally, a public meeting but residents of Bledlow Ridge who have specifically expressed a willingness to be involved have been invited.

**Review of detailed planning schedule**

The WG reviewed the updated timetable. In particular the following three key dates:

* The TG reports need to be ready by 31st March.
* Members of the WG will need to meet rCOH on 14th April to discuss the draft NP. Luca will confirm with rCOH their availability for this date
* The draft NP will be sent to Parish Councillors on 21st April.

**Update on Grant 2**

Paul has submitted the application for the second tranche of funding to Locality. They have asked for more detail on the project plan which we have just provided. With luck we will receive approval shortly.

1. **Next Meeting**

The next meeting is scheduled for 4th April at 8pm at the Lions.

1. **Any other business**

Paul sought and secured from the WG confirmation that it would be appropriate for SSTG to write to the directors of Saunderton Vale Management Company to formally request permission for pedestrian access to Saunderton Vale from the Molins' site via the short strip land to the west of the railway line owned by the company, which to date had not been forthcoming following an informal approach.

There being no further business the Chairman declared the meeting closed at 9.20pm.

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Chairman